



Investment In Hope,
Stability
and
Brighter Futures



2012 Annual Report

Southern Maryland Tri-County
Community Action Committee, Inc.



A volunteer board of directors, with equal representation from our consumers, the private sector and representatives of Calvert, Charles and St. Mary's Counties' elected officials governs Southern Maryland Tri-County Community Action Committee, Inc.

2012 Board of Directors



Board members, left to right, Elzora Trimmer, Naomi Watkins, Joyce Freeland (Secretary), Josephus L. Harris, Jr. (2nd Vice Chair), Marjorie Ross (1st Vice Chair), Mary Dryden, Ernest Downs (Chairman), Susan C. Mattingly, and Delois Barnes, front center.

Our Mission

To provide services to eligible citizens that alleviate the causes and conditions of poverty, promote upward mobility and enrich the quality of life.

Officers

- Ernest Downs - Chairman
Charles County
- Marjorie Ross - 1st Vice Chair
St. Mary's County
- Josephus L. Harris, Jr. - 2nd Vice Chair
Calvert County
- Joyce Freeland - Secretary
Calvert County
- Nance Simmons - Treasurer
Calvert County

Members

Calvert County

- Maureen T. Hoffman
- Susan C. Mattingly
- Naomi Watkins

Charles County

- Anita Bratcher-Butler
- Michele Green-Harrison
- Delois M. Barnes
- Elzora Trimmer

St. Mary's County

- Mary E. Dryden
- Karla Jackson
- Richard Lord
- Sharisse Swales



Message from our Chairman and President

On behalf of the board, staff and the recipients of our services we extend sincere thanks. Without you - our funders, partners, collaborators and volunteers - the success achieved in SMTCCAC's 47th year of existence would not have been possible.

Working together, we created a dynamic synergy that produced opportunities and the flow of resources that closed gaps in services. Barriers in the path of Tri-County area working poor, underserved populations and other vulnerable persons achieving short-term and long-term progress were diminished due to our efforts.

The challenges faced by many in the current economic climate highlighted the need for new and renewed partnerships for sustainability and efficient use of limited resources.

We are set on a steady course to nurture hope, stability and bright futures in the lives we touch through our work.

Thanks for magnifying the Promise of Community Action in Southern Maryland.

The Promise of Community Action

Community Action changes people's lives,
embodies the spirit of hope,
improves communities,
and makes America a better place to live.

We care about the entire community, and
we are dedicated to helping people
help themselves and each other.



Ernest Downs
Chairman

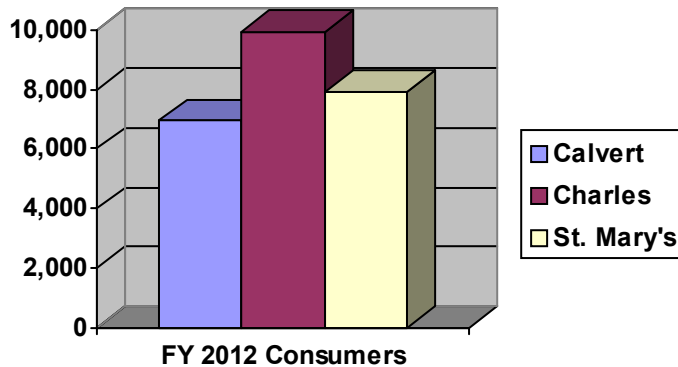
A handwritten signature in blue ink that reads "Ernest Downs".



Swynice M. Hawkins
President

A handwritten signature in blue ink that reads "Swynice M. Hawkins".

SMTCCAC's Programs Helped 24,761 People in 2012



Number and Percentage by County of Residence

6,933 - Calvert - 28%

9,904 - Charles - 40%

7,924 - St. Mary's - 32%

Our Guiding Principles

- Currently all people are not equal in their access to opportunities to create success
- Every family should have the opportunity to financially support themselves
- Children and families must be afforded quality services and opportunities that foster growth and development
- Basic human needs must be addressed prior to implementing change; they include food, clothing, utilities, and health care
- Education, Health, & Economic opportunity systems must function to offer success to all
- Housing opportunities must be made available at affordable levels for all persons
- Affordable education, skill training and retraining must be available to all citizens
- Multi- and trans-disciplinarian approaches to service delivery are comprehensive and cost effective models to meeting needs
- Affordable support systems: transportation, child and adult care, and services to the disabled are needed to encourage economic independence.
- In an environment that affords opportunities for self-fulfillment, all people are expected to employ personal commitment and determination to achieve success in their lives
- Successful programs must involve consumers in planning, development and assessment



Program Structure

Administration

Provided the infrastructure and support necessary for agency operations - it encompasses communications, information technology, fiscal services, and human resources.

Career Training School for Class B Commercial Driver's License

Provided a way for unemployed and underemployed individuals to obtain a marketable job skill and increased potential for sustainable employment.

Child and Family Services

Promoted and fostered educational and social success for low-income children and their families through the **Head Start Program** and other collaborative initiatives.

The Energy Assistance Program

Helped households make their home heating and energy costs more affordable using grants from the Maryland Energy Assistance Program, the Electric Universal Service Program.

The Tri-County Fuel Fund

Provided a safety net for households facing the possibility of termination of utility services or running out of fuel needed to provide a safe environment.

Friendly Health Services

Provided medical adult day care services for elderly and disabled persons in Calvert County to nurture some of the most vulnerable among us.

Our Vision

To create opportunities for all citizens to realize their potential to become self-sufficient

- Homeownership -

Housing Counseling Services

empowered people with the knowledge to achieve and hold onto the 'American Dream' of homeownership and stable housing situations

Self-Help Housing Program helped low-income families become first time homeowners using 'sweat equity'

Housing Preservation and Weatherization Program

Provided financial options for low-income homeowners for basic home improvements and increased energy efficiency.

Southern Maryland Area Rural Transportation (SMART)

Removed barriers to transportation for some of our most vulnerable residents to allow access to essential services

- Volunteer Services -

The **Senior Companion Program** engages low-income seniors to help other seniors to live independently for as long as possible

The Tri-County AmeriCorps Service Project

Provided opportunities for direct service and civic involvement to meet critical community needs

The Emergency Food Assistance Program (TEFAP)

Helped strengthen the safety net created by local food pantries and soup kitchens to meet the needs of local resident who lack the food they need to remain healthy and avoid hunger.

Commercial Driver's License Training Program

Our Maryland Higher Education Commission (MHEC) approved career training school's 54-hour course provided men and women with a marketable job skill. Students left our program qualified to drive box trucks, dump trucks, mixer trucks, passenger buses and school buses.



Two students work together on the pre-trip inspection in preparation for testing to obtain their Class B Commercial Driver's License.

to provide for themselves and their families. Others were unemployed and eager to gain a job skill to make them employable and economically self-sufficient.

The evening class schedule gave employed students with the option of working during the day and attending class twice a week, for nine weeks.

- **12 graduated** received a Class B Commercial Driver's License
- **10 graduates** either found employment or were able to advance in their job using their new certification

The students come from all walks of life. Some were employed but needed additional training to increase their earning power to increase their ability

As an Workforce Investment Act (WIA) approved vendor the school was able to partner with the Department of Labor and Licensing and Regulation, the Department of Rehabilitative Services and the Southern Maryland Workforce Investment Board to allow students to attend using state and federal funds for tuition and course fees. One student's training was paid for by his employer.



Child and Family Services

The SMTCCAC Head Start program provided a comprehensive, developmentally appropriate early childhood and family strengthening program to **627** children, ages 3 to 5 years, and their families, a total of **582**. Fifty per cent income children in the service area were enrolled in the program.

Head Start is a national program that promotes school readiness by enhancing the social and cognitive development of children through the provision of educational, health, nutritional, social and other services to enrolled children and families.

Head Start Components

Education – The goal of the program is to ensure that children leave with increased abilities and ex-

periences that prepare them to be successful students at all levels and ready to enter kindergarten.

The Creative Curriculum was used to provide a basis for a developmentally appropriate early childhood program. Each child had an individualized learning plan.



Health and Safety – Children were screened within 45 days to identify and address vision and hearing problems so that they do not get in the way of learning and development.

Staff assisted families to obtain comprehensive health care for their child.

Transportation – Transportation was provided for 266 children, in accordance with state and federal regulations.

Mental Health / Disabilities / Special Needs –

At least 10% of the program's funded enrollment of 593 was set aside for children with diagnosed disabilities. These children participated in the full range of classroom activities and had their individual needs met.

Healthy Meals – The program ensured that a healthy breakfast, lunch, and/or snack was re-



ceived by children. Meals were served family style to encourage the

development of social and language skills. Menus, reviewed by a registered dietician, emphasized fresh fruits and vegetables, whole grains, and limited sugar, salt and fats.

Services were provided at **12 centers** in Calvert, Charles and St. Mary's Counties.

The program operated for 32 weeks, in 36 classrooms, September through mid-June. **Thirteen percent** had **diagnosed disabilities**. The program had an **average monthly enrollment of 569** and an overall attendance rate of **73%**.

Classroom Outcomes

121 children were in full-day classes

(10 classrooms)

6 hours/ 5 days a week

420 children were in part-day classes

(13 double session classrooms)

3.5 hours a day/4 days a week

34 children were in a home-base group

1.5 hours weekly home visit

3.5 hours bi-weekly group socialization

18 children were in a half-day class

4 hours a day/5 days a week

213 children transitioned to kindergarten

Child Outcomes

Children were assessed using the Work Sampling System three times, in the Fall, Winter and Spring, to plan classroom activities to maximize their development in eight domains: 1) social/emotional, 2) approaches to learning, 3) language, 4) literacy, 5) mathematics, 6) science, 7) creative arts, and 8) physical health and development.



Betty Williams, center manager at Patuxent Woods Head Start and some of the children at her center are all smiles.

Three and four year olds made progress, increasing their proficiency, throughout the year in each of the domains. For three year old children, about 70% were assessed to be proficient in all domains. The domains with the lowest proficiency scores were language, mathematics, and science - all just below 70%.

For four year old children, about 80% were assessed to be proficient in all domains, except language development. Other than the aforementioned domain, the only other domain below 80% was science.

Parent Involvement

An important part of Head Start Performance Standards is parent involvement. The program created a partnership with parents to empower them to achieve family goals.

The program worked with families to link them or provide necessary services, assisted parents to organize center parent committees and involved them in the development of program curriculum.

Parents were involved in determining educational goals for their children, provided opportunities to enhance parenting skills, transition their children into school and become active partners in accessing health care for their children.

The program stressed the importance of father or father figure involvement in the lives of children. Fatherhood Initiative activities took place during the year.

Parents were elected from each center to serve as representatives on Policy Council to allow their involvement in the governance of the program. Twenty-six parents attended during the year, in

addition to 4 community representatives (former parents and area agency representatives).

Community Involvement

The program continued its exciting partnership with the **PNC Grow UP Great** initiative, in which PNC employees provide valuable human and fiscal resources.

Head Start partnered with the Judy Centers, local Health Departments, the Maryland Cooperative Extension Service, local school systems, Departments of Social Services and others to provide training, services, and increase awareness and access to community services.

Children and families were “adopted” by churches and organizations such as the Holy Face Catholic Church in Lexington Park and the All Harley Davidson Owners Club, their generosity of time and resources was greatly appreciated by the families and the program.

Despite the challenge of securing suitable, adequate space for classrooms, children and families were served and positive outcomes achieved.

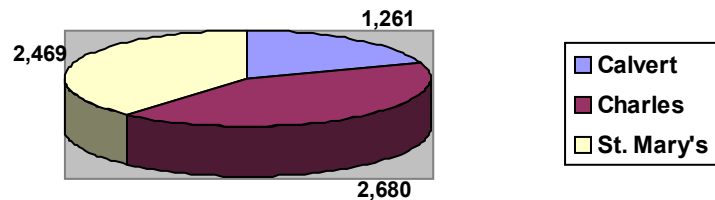


Energy Assistance Program

SMTCCAC is the local administering agency for Maryland Department of Human Resources (DHR) Office of Home Heating Programs (OHEP) for the three Southern Maryland jurisdictions.

6,833 households applied for energy assistance, **86,430** of them received grants to assist them with their primary heating source and electric bills through the Maryland Energy Assistance Program (MEAP), which is Maryland’s Low-Income Heating Assistance Program (LIHEAP). Those households also benefited from the Electric Universal Service Bill Assistance and Arrearage Pro-

Households Certified for MEAP



grams. These grants made home energy bills more affordable and helped provide stability when it was most needed. Many first-time customers were able to learn about and enroll in the Universal Service Protection Plan and begin making even monthly payments for electric service.

EUSP Bill Payment by County

Calvert - 1,223; Charles - 2,567; St. Mary's County - 2,365

EUSP Arrearage Payment by County

Calvert - 142; Charles - 308; St. Mary's County - 222

Benefit Dollars

\$2,885,797 - Maryland Energy Assistance

\$2,955,553 - EUSP Bill Payment — \$495,349 EUSP Arrearage

Demand for services grew in the past year. The Energy Assistance Program partnered with the local Department of Social Services in the three counties to provide outreach three times a month. Outreach services were expanded to remove the barrier of transportation or time constraints for those who needed to apply but had difficulty reaching the central office in Hughesville.

The increased availability of staff at outreach locations in Calvert, Charles and St. Mary's counties allowed people to apply for services closer to

home or work and conserve their scarce resources.

SMILE Ecumenical Ministries in Lusby and Health Partners in Waldorf also served as Outreach sites. Volunteers at the local Offices on Aging took applications for seniors, age 60 or older. Both staff and volunteers traveled to the home of homebound applicants, if needed.

Volunteers at the Local Offices on Aging took applications for seniors, 125 in Calvert County, 155 in Charles County and 128 in St. Mary's County.

Diminishing the Challenge to Meet Basic Human Needs



Calvin Shade never thought he would be unable to work by the time he reached his current age, fifty– something, while he drove across America as a tractor trailer driver. One day extreme illness hit him on the road in 2000, it was then he discovered he was a diabetic, but he was able to control the disease and continue working for a while. His health has deteriorated since then and he now finds himself sidelined from the job he loved and the income it provided.



Mr. Shade after applying for Energy Assistance.

The Charles County native, has been living on the family homestead in Newburg for the past five years. He returned to take care of his elderly mother before she passed, three years ago. He now struggles to make ends meet but he is thankful for the help he has been able to get from the Energy Assistance Program at SMTCCAC. He says, “the program really helps by reducing the payments on electricity and the clear kerosene we use to stay warm. It makes things more affordable.”

Someone told Mr. Shade about the Energy Assistance Program last year, he applied then and decided that he should apply again this year. He says with the medical care he receives through the Veterans Administration, food stamps and a little help from a brother now and then he is doing better than he was.

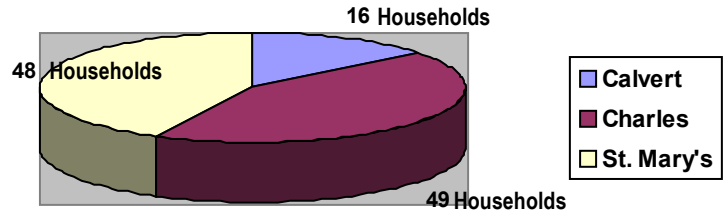


The Tri-County Fuel Fund

SMTCCAC administered the Tri-County Fuel Fund during the months of January through May, using funds received from private donations. These funds helped pay a portion of utility or fuel bills for families facing hardship despite earlier assistance from the Energy Assistance Program or those who were ineligible for assistance.

tomers bills, however the need was great. \$3,053 of

Number of Households & Amount Disbursed by County



Calvert - \$6,020 Charles - \$16,775 St. Mary's - \$15,152

The Tri-County Fuel Fund helped bridge the gap for households trying to raise enough funds to avoid utility shutoffs, re-establish service; or obtain oil, propane, kerosene or wood to keep their homes warm and safe. A total of \$37,927 went to 113 households.

those funds went to households in Calvert County, \$11,285 went to Charles County and \$10,106 went to St. Mary's County residents. The average amount that went to household using those funds was \$223.

\$30,631 of the funds disbursed were generated from SMECO customer donations in the **Members Helping Members** initiative. These funds were only able to go toward a portion of SMECO cus-

Funds from the **United Way of Charles County** benefited 13 households who received an average of \$240. A donation from the **Rotary Club of Lexington Park** benefited five households with \$200.

Friendly Health Services

Our Maryland Department of Health and Mental Hygiene certified medical adult day care, and Senior Care Plus Center operated Monday through Friday in Huntingtown, Calvert County, Maryland.

maintain their highest level of functioning, as well as maintain their prescribed dietary and medical regimens. Primary caregivers benefited from the respite and additional support.

Friendly Health Services provided **244 days** of service and **4,456 participant days of care**. The average daily was **16** elderly and/or disabled persons, 25 persons attended the day care program during the year.

- **227 Trips to Medical Appointments**
- **73 Pharmacy Trips**

Participants benefited from the social interaction, activities and the nutritious meals and snacks provided at the center. Friendly Health Service's qualified staff were instrumental in helping participants

A wide range of **volunteers** from the community provided **1,247 hours of service**, greatly contributing to the success and happiness of Friendly Health Service participants.

The challenge of providing transportation for participants to and from the center and maintaining an

aging fleet was assisted when a new 12 passenger two wheelchair position small bus arrived.

The vehicle was the result of the agency successfully competing for a capital assistance grant (5310 FTA grant) through the Maryland Dept. of Transportation. The grant covered 80% of the cost, with the agency paying the remaining 20%.

The need for adult day care services remains, however the regulations and requirements to operate presents a challenge to maintain its projected enrollment level and Calvert County elderly and disabled persons who would have benefited from the program to attend.



Calvert County United Way Day of Caring volunteer Lilian Lopez, center, shown with participants Thomas Flynn at left and Earl Harris. The event was held September 14, 2011.

Bill's Story ... Profile of a Friendly Participant

Mr. Hutto, known to everyone as Bill, is 56 years old and has been attending Friendly Health Services since March 2007.

Bill spent most of his work career in auto mechanics with Pepco, but due to the development of mental health issues, diabetes and his weight he was placed in a project home. Living in the project home, Bill needed an outlet to occupy himself during the ay while his caregiver was at work. That is how he started attending Friendly Health Services.

He has had his ups and downs while at Friendly, however he has made great improvements. Bill has told the staff that he is glad that he has been able to lose a considerable amount of weight, make doctor's appointments. Although he considers himself a loner, he has been able to communicate and be around others. Bill enjoys living on his own.

Some of the things he enjoys, even says he loves to do, is call the numbers during Bingo, play trivia games, go on trips to Wal-Mart and the occasional trip to the mall in Waldorf. Best of all enjoys playing Santa Claus every year at the center.

Bill wants to continue coming to the center, stay focused on his care plan for maintaining his diet, exercise and health related issues. He considers his two biggest achievements is being able to live on his own and play Santa Claus at the center during the holidays.

Housing Counseling Services

SMTCCAC is a HUD-Approved Housing Counseling Agency. The demand for housing counseling services continued to intensify in this year's fragile economy.

Referrals came from a variety of sources Maryland Department of Housing and Community Development, local nonprofits and others aware of our services.

778 families received services to help them improve their credit to move toward homeownership or maintain their current homes by avoiding eviction or foreclosure. One-on-one counseling sessions were provided.

233 people received credit and debt counseling, **73** were able to **maintain a budget for 90 days**.

15 pre-purchase workshops were held with **102** in attendance, **22 families** received one-one counseling, and **18** purchased homes for an average price of **\$190,225**.

Rent and mortgage assistance funds were limited, however the program was able to assist **24 families**. Staff counseled and referred another **34 families** to other social service organizations.

116 attended Default and Delinquency workshops, **225 people** received Default and Delinquency (Foreclosure Prevention) counseling. Many did not seek the help until their situation had reached a critical stage. The program was still able to help many of them achieve positive outcomes.

Default and Delinquency Positive Outcomes

48 worked with counselors to bring their **mortgage current**

40 were able to **modify their mortgage**

2 refinanced

6 initiated a **forbearance agreement** or **repayment plan**



Several Default and Delinquency Prevention seminars were held and widely attended.

Mobility Counseling

A creative new initiative has been embarked on by our counselors, mobility counseling. They are locating properties listed for foreclosure in local newspapers and going out to them to speak with the homeowners if they are home or leaving information packets on their doorsteps if they are not.

Seventy-five packets were delivered containing an agency housing counseling application, a list of Department of Housing and Urban Development (HUD) approved agencies, and literature entitled "Mortgage Late, Don't Wait", 25 others were mailed. The goal being to let homeowners know that our agency is a HUD approved agency and that help is out there for them.

Twenty-five homes had already been abandoned. The greatest need was in Charles County and the least in St. Mary's County.

Mobility Counseling Outcomes

Thirty-five homeowners enrolled in the program. Twelve are still working with our counselors. Through the efforts of the Mobility Counseling program **8 mortgages were brought current**. Other outcomes include: **4 trial modifications**, **4 forbearance agreements** initiated, **2 short sales**, and **5 repayment plans** were negotiated successfully.

Two AmeriCorps members assigned to the program assisted with outreach by delivering packets, providing intake and preparing correspondence. They spoke with **272** customers.

Self-Help Housing Program

The Mutual Self-Help Housing Program operated in the Lexington Park's Hunting Creek community. Twenty-four homes were under construction during the year, 22 were still being built at the end of the fiscal year, with move in for all families anticipated by late December.

The U.S. Dept. of Agriculture, Rural Housing Services funded program allows low-income families to become homeowners using "sweat equity to bring down the

purchase price of the home. This is done by the homeowner and volunteers providing 65% of construction labor, under the supervision of a

construction supervisor provided by the program. Families and volunteers put in 23,961 hours of labor this year.



Homes to be proud of are the results of the labor of these first time homeowners at Hunting Creek.

The families building in the Self-Help Program have good credit but would not have been able to meet eligibility requirements for a mortgage from financial institutions such as banks or credit unions because of their income levels. Low-interest mortgages rates obtained through the program helped make homeownership a viable option.

Upon completion of the project

- 12 low-income families
 - 18 very-low income families
- will have achieved homeownership

Homeowners work together as a group on their homes, in the process they get to know each other and form a sense of community. The skills they learn while building will help them to maintain their homes and make repairs when needed.

The homes built in the Self-Help Program are nestled among 70 affordable rental townhomes and a 6,000 sq. ft. community center, that is also the site of a Head Start program.

Housing Preservation Program

The Housing Preservation Program (HPG) operates to help low income families bring their homes back to a safe standard. It helps them find solutions to make simple home improvements that greatly improve the quality of their life.

This is achieved by packaging low to no interest loans for home repairs. One elderly Charles County resident was able to have her roof replaced and her windows repaired with locks placed on them.



Housing Preservation Program

The goal of the **Weatherization Program** is to help households reduce their energy consumption. The program helped households accomplish this in a number of ways, reducing air coming into the home by caulking windows and doors, replacing broken windows or replacing roofs. Sometimes the solution is installing insulation or servicing or replacing the heating unit so it will run more efficiently.

Calvert County

92 home energy audits
36 homes weatherized

Charles County

102 home energy audits
64 homes weatherized

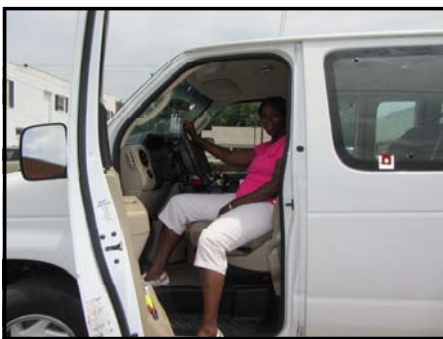
St. Mary's County

60 home energy audits
57 homes weatherized

Charles County residents, Thomas & Valarie Neal are able to enjoy their home and improved energy efficiency and lower energy bills after participating in the Weatherization Program.



Southern Maryland Area Transportation



SMART's principal driver, Mary Williams delivered vulnerable Charles County residents to essential services rain or shine.

Southern Maryland Area Rural Transportation, also known as SMART, transported **68** public mental health consumers as specified on a contract with the Charles County Core Services. **1,083 round trips** were provided between consumers homes and mental health appointments or pharmacy, allowing them to maintain themselves in a healthy state.

21 youth, participants of the **Charles County Juvenile Drug Court System**, were transported by SMART to activities important for them to become and remain successful in the community.

51 adults, participants of Charles County Family Drug Court were also transported to services important to their success and reunifications with their children and other family members.

The Emergency Food Assistance Program



TEFAP, a U.S. Department of Agriculture program administered through the State, sponsored by each county and implemented by Southern Maryland Tri-County Community Action Committee was an important link in the safety net that supplies supplemental food to households that are not always sure where their next meal is coming from. The food delivered in TEFAP helped stock the shelves of **25 food pantries** and **2 soup kitchens**. **22,529 households** living at 150% of federal poverty guidelines received food thanks to the program.

- 8,627 Calvert** households
- 9,513 Charles** households
- 4,389 St. Mary's** households

Funds to continue rental of warehouse space to allow for larger shipments of food remains a challenge for the program as does locating a fork-lift to move food around during shipments.

Upper right photo shows a truck pulling out after food has been offloaded. Photo at right shows volunteers from St. Peter's Food Pantry in Waldorf.

260,833 pounds of food received, valued at **\$304,845** was distributed in the community

Special thanks to **Safeway/Collington Services** for providing the vehicles to transport food from Baltimore to the warehouse in Southern Maryland where it is stored and picked up by food pantries. Their drivers donate their time. Three deliveries were made this year, all were offloaded by military men and women from Patuxent Naval Air Station.

The success of the program is due in a great part to the approximately **500** volunteers involved in getting TEFAP food to families in need.



Volunteer Services



The **Tri-County AmeriCorps Service Project**, also known as TCASP, was administered on a grant from the Governor’s Office on Service and Volunteerism (GOSV) and the Corporation for National and Community Service. The project provided **13,622 hours of direct service** in the community, enabling local residents, from all walks of life opportunities for civic service.

25 AmeriCorps members served at a variety of host sites to ensure needed services were available in the community. They increased the following’s organizational capacity: St. Mary’s Office on Aging, Western Charles County Community Association, NAMI, SMTCCAC’s Energy Assistance, Housing Counseling and Head Start programs, the College Access Program at Great Mills High School, and United Cerebral Palsy.

The impact of their service was felt in many ways - they helped vulnerable populations meet their needs by performing intake and community outreach. They helped disseminate information that has the potential to promote future success and stability. AmeriCorps members **mobilized 369 volunteers** in the community and helped eligible students complete applications for college and enlighten them on the necessary procedures to transition to higher education.



The Senior Companion Program was administered on a grant from the Corporation for National and Community Services, and Charles and St. Mary’s County government. The program is funded to support 66 volunteers.

An enthusiastic group of **81** low-income seniors, **Senior Companions**, age 55 and older, provided **61,410 hours of volunteer service** to homebound seniors. They increased the quality of life for their clients and their own in the process.

Senior Companions benefitted from the friendships formed. The stipends they received for their service helped with their household budgets. The

Above - Ella Edwards & client Opal Smith together since November 2011. Left - Companion Judith Pouamon and client Sydney Brooks, together since August 2010.

monthly in-service trainings helped keep them abreast on topics to foster their safety, health and economic stability. The feeling of being needed else is priceless.

	<u>Volunteers</u>	<u>Hours</u>
Calvert	19	14,124
Charles	34	25,792
St. Mary’s	19	21,494

The lives of the **111 homebound seniors** served in the program were brightened and made easier by the companionship and support they received.

2012 Volunteer of the Year

Marjorie Ross

Mrs. Marjorie Ross was an extremely active member of the Southern Maryland Tri-County Community Action Committee during her time on the board. A leader and team player, she served as 1st Vice Chair and 2nd Vice Chair.

She never hesitated to volunteer her time, knowledge and abilities on various board committees, such as Planning and Evaluation and By-Laws, to ensure the goals of the agency were met. She went over and beyond what was expected.

SMTCCAC, Inc. truly appreciates all that she has done to promote upward mobility through her commitment of time and energy put into the governance of the Agency.



Ms. Marjorie Ross

2012 Employee of the Year

Jerry Waring, Director, Friendly Health Services



Mr. Jerry Waring

Jerry, has been employed by the agency for 13 years. Before his promotion to director he served as the adult day care's activity director.

He can be counted on to make sure the facility is open, safe and clean before anyone arrives, although he travels more miles to and from work than any other employee.

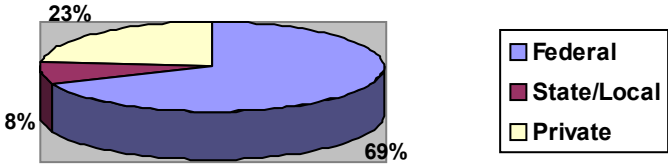
This director does not hesitate to step in when help is needed, performing various duties when a staff member is absent. Jerry can sometimes be found driving to pick up participants. On one occasion Jerry drove from his home in Delaware twice because the alarm system had gone off and he wanted to investigate what was happening. This event happened on a holiday.

Jerry is hands on, putting on a mechanic's cap when needed, analyzing problems with vehicles in Friendly's fleet and checking out vendors to ensure that the best price is obtained for services. You might find him helping serve meals or assisting participants on or off the vehicle. He does not leave the center until every vehicle has left with the participants onboard and then he has his phone attached so that he is only a phone call away in the event that something happens.

Congratulations Jerry for earning the honor of Employee of the Year!

Southern Maryland Tri-County Community Action Committee, Inc.

Funding Sources



- Bank of America
- Charles County Government
- Charles County Health Department
- Charles County Juvenile Drug Court
- Charles County Family Drug Court
- St. Mary's County Government
- Community Bank of Tri-County
- Corporation for National and Community Service
- Governor's Office on Service & Volunteerism
- Housing Assistance Council (HAC)
- Housing Authority of St. Mary's County
- MD State Department of Education (MSDE)
- MD Department of Housing & Community Development (DHCD)
- MD Department of Health & Mental Hygiene (DHMH)
- Maryland Department of Human Resources (DHR)
- PNC Bank
- Private citizens' donations
- Rotary Club of Lexington Park
- Southern Maryland Electric Cooperative (SMECO)
- Southern Maryland JobSource
- SunTrust Bank
- U.S. Dept. of Agriculture
- U.S. Department of Energy
- U.S. Dept. of Health and Human Services
- United Ways of Calvert, Charles, St. Mary's Counties
- Vestry of Piney Parish - St. Paul's Episcopal Church
- Wal-Mart Corporation

*Monetary donations are always welcome to help us carry out our mission.
Mail checks to SMTCCAC, Inc. P.O. Box 280 Hughesville, MD 20637-0280*

Statement of Financial Position

June 30, 2012

<u>Assets</u>		<u>2012</u>	<u>2011</u>
Current Assets			
Cash and Cash Equivalents	\$	429,557	575,734
Contracts and Grants Receivable		1,109,439	953,081
Other Receivables		51,648	24,759
Prepaid Expenses		<u>52,491</u>	<u>45,947</u>
Total Current Assets		<u>1,643,135</u>	<u>1,599,521</u>
Non-Current Assets			
Due from Affiliates and Related Parties		5,832,324	5,371,909
Notes Receivable and Accrued Interest		49,955	52,900
Investment in Limited Partnerships		228,595	288,595
Property Held for Development		128,226	999,062
Fixed assets, Net		<u>1,507,283</u>	<u>1,562,822</u>
Total Non-Current Assets		<u>7,806,383</u>	<u>8,275,288</u>
Total Assets	\$	<u>9,449,518</u>	<u>9,874,809</u>
<u>Liabilities and Net Assets</u>			
Current Liabilities			
Accounts Payable and Other Accrued Expenses	\$	137,638	404,410
Accrued Liabilities		494,040	472,773
Refundable Advances		-	444,644
Line of Credit		-	422,961
Current Portion of Notes Payable		152,552	341,121
Other Liabilities		<u>47,574</u>	<u>50,968</u>
Total Current Liabilities		<u>831,804</u>	<u>2,136,977</u>
Long-Term Liabilities			
Due to Affiliates and Related Parties		620,359	620,359
Long-Term Portion of Notes Payable		938,877	179,445
Deferred Loan Payable		<u>278,480</u>	<u>275,857</u>
Total Long-Term Liabilities		<u>1,837,716</u>	<u>1,075,661</u>
Total Liabilities		<u>2,669,520</u>	<u>3,212,538</u>
Net Assets			
Unrestricted Net Assets		2,495,584	2,900,798
Temporarily Restricted Net Assets		<u>4,284,414</u>	<u>3,761,473</u>
Total Net Assets		<u>6,779,998</u>	<u>6,662,271</u>
Total Liabilities and Net Assets	\$	<u>9,449,518</u>	<u>9,874,809</u>

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