

**Request for Proposal (RFP) for Playground Replacement at Brawners Head Start Center
6655 Weaver Street, Indian Head , Maryland 20640 identified contracted spaces.**

REQUEST FOR PROPOSAL

Playground Replacement at
Brawners Head Start Center

Southern Maryland Tri-County Committee Action Inc. (SMTCCAC, Inc.) is seeking Bids for the following project:

BID ANNOUNCEMENT: SUBJECT: “Brawners Head Start Center Playground Replacement”. Bids are to be E-mailed to **Mr. Michael Young, President/CEO myoung@smtccac.org.**

Bid opening will be at 1:00 PM on Friday, March 1, 2024.

Bids must be received by 4:00 PM on Friday, March 8, 2024.

Bid award issued on Wednesday, March 27, 2024, by 5:00pm.

The project is as follows:

Upgrade of existing playground, fencing and rubber surfacing, and canopy
at Brawners Head Start Center

The Offeror is responsible for ensuring that their bid is received by the deadline indicated. Bids will only be accepted by electronic mail. Late Bids will be returned unopened to the sender. Proposals must be signed by an individual authorized to bind the Offeror. All proposals without such signature will be deemed non-responsive and will not be accepted.

The proposal is located on the homepage of Southern Maryland Tri-County Community Action Committee, Inc. website www.smtccac.org, and can be viewed on or after Friday, February 23, 2024.

Offerors may contact Fay Wade at (301-274-4474 ext. 204) with questions regarding bid specifications.

The project, if approved, new playground, fencing and rubber surfacing **MUST** be completed by June 30, 2024.

All correspondence issued in response to the RFP should clearly state in the subject matter:
“Brawners Playground Upgrade” Due time 4:00 P.M. Friday, March 8, 2024

SMTCCAC Inc. reserves the right to reject any and all proposals and to negotiate with any respondent to the RFP, if deemed to be in the best interest of the school. SMTCCAC, Inc. is an equal opportunity/affirmative action employer. Awards shall be made to the qualified and responsible Offeror whose bid is responsive to this solicitation. A responsible Offeror is one whose financial, technical, and other resources indicate an ability to perform the services required by this solicitation.

The Offeror or their authorized representatives are expected to fully inform themselves as to the conditions, requirement, and specifications before submitting bids; failure to do so will be at the Offeror’s own risk and he/she cannot secure relief on the plea of error.

The Offeror shall provide the SMTCCAC, Inc. with a Certificate of Liability Insurance and Workers Compensation insurance valid in the State of Maryland at the time of the contract signing, but no later than the start of the project, and agrees to maintain such insurance until the termination of the contract.

The Offeror is responsible for billing SMTCCAC, Inc. for all approved services during the term of this agreement.

Interested parties may contact Fay Wade, SMTCCAC, Inc. Executive Assistant with any questions and to request a site visit by phone (301-274-4474 ext.204) or by email at fwade@smtccac.org.

PROJECT SPECIFICATIONS AND SCOPE OF WORK

Upgrade of existing playground, replace fencing and install rubber surfacing, canopy, and sensory equipment. (Diagram of work requested attached).

Compliance with the Davis Bacon Act on all contracts for construction, renovation, and repairs over \$2,000 for facilities is required.

EQUAL EMPLOYMENT OPPORTUNITY/NONDISCRIMINATION:

SMTCCAC, Inc. is an equal opportunity employer, committed to non-discrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel actions affecting employees or candidates for employment. Therefore, discrimination in employment against any person on the basis of race, color, religion, national origin, ancestry, political affiliation, sex, gender, gender identity, age, marital status, genetic information, or disability is prohibited as required by Title VI, Title VII, Title IX, Section 504, and ADA regulations. Personnel decisions are based on merit and the ability to perform the essential functions of the job, with or without reasonable accommodation. SMTCCAC, Inc. provides facilities, programs and activities that are accessible, usable, and available to qualified disabled persons.

ANTI-DISCRIMINATION: By submitting their proposal, the Offeror certifies to SMTCCAC, Inc. that they will confirm to the provisions of the Federal Civil Rights Act of 1964, as mentioned, as well as the Maryland State Labor Laws.

DRUG-FREE WORKPLACE: During the performance of this contract, the Offeror agrees to (i) provide a drug-free workplace for the Offeror's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited during the performance of the contract.

SMALL AND MINORITY BUSINESS ENTERPRISES: It is the policy of SMTCCAC, Inc. to undertake every effort to increase opportunity for utilization of small and minority business in all aspects of procurement to the maximum extent feasible. In connection with the performance of this contract, the Contractor agrees to use their best effort to carry out this policy and ensure that Small and Minority Businesses shall have the maximum practicable opportunity to compete for subcontract work under this contract consistent with the efficient performance of this contract.

UNAUTHORIZED ALIENS: SMTCCAC, Inc. provides in every written contract that the contractor does not and shall not during the performance of the contract for goods and services in Maryland knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

- NEW SURFACE
- INCLUDE TRASH CAN
- 4 TRUCKS
- NEW TOLL FENCE

