

# Investing in Hopeful Futures



2010 Annual Report

Southern Maryland Tri-County Community Action Committee, Inc.



# SMTCCAC's Vision

To create opportunities for all citizens to realize their potential to become self-sufficient

# Our Guiding Principals

Currently all people are not equal in their access to opportunities to create success

Every family should have the opportunity to financially support themselves

Children and families must be afforded quality services and opportunities that foster growth and development

Basic human needs must be addressed prior to implementing change. They include food, clothing, utilities, and health care.

Education, Health, and Economic opportunity systems must function to offer success to all

Housing opportunities must be made available at affordable levels for all persons

Affordable education, skill training and retraining must be available to all citizens

Multi- and trans-disciplinarian approaches to service delivery are comprehensive and cost effective models to meeting needs

Affordable support systems: transportation, child and adult care, and services to the disabled are needed to encourage economic independence.

In an environment that affords opportunities for self-fulfillment,

all people are expected to employ personal commitment and determination to achieve success in their lives

Successful programs must involve consumers in planning, development and assessment



Cover photos -left to right

1)Former board member, James Smith congratulation AmeriCorps member Joshua Smith upon completion of his AmeriCorps service at SMTCCAC, 2) A group of volunteers from Patuxent Naval Air Station who helped offload food delivered in The Emergency Food Assistance Program, 3) A group of smiling Head Start children from the Hunting Creek center, 4) A CDL Training graduate, Yolanda Harvey, is all smiles as she shares news about her new job as a commuter bus driver

# A Message From SMTCCAC's Leadership



Ernest Downs Chairman

Former Mours

Swynice M. Hawkins President

The board, staff and consumers of our services extend sincere thanks to our funders, partners, and a dedicated corps of volunteers whose support aided us in making an investment in the future of lives in a real and meaningful way. Together, we were able to expand opportunities where they were most needed. Our combined efforts were manifested in many ways - food was put on tables, homes remained safe and warm, families had roofs overhead, job skills were gained and jobs obtained.

Imprice M. Hawkins

Hope is a powerful motivator, a conqueror of challenges and obstacles that slow down progress toward economic self-sufficiency.

Our programs fostered hope and the vision that leads to a better future for our community's most vulnerable residents.

Thank you for joining us in The Promise of Community Action.

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves.



2010 Board of Directors

## OFFICERS

Ernest Downs - Chairman Charles County Beth Roth - 1st Vice Chair St. Mary's County Marjorie Ross - 2nd Vice Chair St. Mary's County Elizabeth Campaigne - Secretary Calvert County Delois Barnes- Treasurer Charles County

## **MEMBERS**

## Calvert County

Joyce Freeland Josephus L. Harris Maureen T. Hoffman Angie Jones Nance Simmons

## **Charles County**

Anita Bratcher-Butler Adam Jones Ernestine Robinson

## St. Mary's County

Mary E. Dryden Erin King Beth Roth Cheryl Speer

# Our Programs ... Investing in Brighter Futures



## Career Training School for Class B Commercial Driver's License

 Provided affordable training to men and women that leads to marketable job skills and increased earning potential

## Child and Family Services

• The **Head Start Program** helped develop life long skills for children and families by providing education, health and community referral services while respecting and nurturing individual needs

### **Energy Assistance**

 Allowed households to make their home heating and energy costs more affordable using grants from the Maryland Energy Assistance Program, Electric Universal Service Program and Tri-County Fuel Fund

## Friendly Health Services - Adult Day Care

 Provided Calvert County elderly and disabled persons with medical supervision and structured activities in a welcoming, safe environment

## Housing Counseling

Provided knowledge that empowered families to achieve homeownership or remain in housing that they
risked losing in these challenging economic times

## Housing Preservation and Weatherization

 Provided low-income homeowners with financial options and knowledge to make basic home improvements to return their homes to a safe state and/or increased energy efficiency and lower home heating and cooling bills

## Mutual Self-Help Housing

 Created first time homeowners by allowing them to bring down the cost of their home using "sweat equity" under the supervision of a construction supervisor at Hunting Creek in Lexington Park

## Southern Maryland Area Rural Transportation (SMART)

 Increased access to transportation for some of Charles County's most vulnerable residents to remove barriers to mental health and other supportive services

## Volunteer Services - Senior Companion Program and AmeriCorps

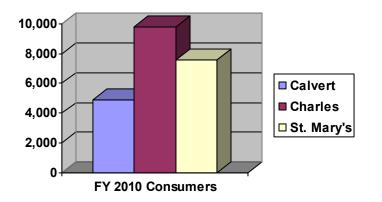
• Provided opportunities for direct service and civic involvement to meet critical community needs

## The Emergency Food Assistance Program (TEFAP)

• Strengthened the safety net for community residents facing hunger by receiving, warehousing and distributing food to participating local food pantries and soup kitchens

Investing In Hopeful Futures

# The Impact in the Lives of 22,257



Employment and Training, Childcare, Housing, Education, Health and Transportation were identified by our Board of Directors for SMTCCAC, Inc. as program focus areas.

SMTCCAC served 22,257 unduplicated Southern Maryland residents during the period of July 1, 2009 to June 30, 2010, providing a comprehensive range of services.

## ARRA Funding Increased Impact

American Recovery and Reinvestment Act Funds (ARRA) received by our agency assisted **4,999 people**. The funds were used in many ways:

- 10 jobs were created and 9 were saved
- 74 families assisted with rent and mortgage
- 33 families assisted with heating bills
- training and family development credentialing
- Obtained larger warehouse with loading dock
- Repaved parking lot at our Hughesville office
- **Replaced playground** at Brawners Estates

- **3 vehicles** purchased to transport customers to appointments and home visits
- **Replacement motor** for vehicle used to transport Medical Adult Day Care Participants
- Contractor for IT Support
- Upgraded agency IT and Phone System
- **10 people** received **financial assistance** to obtain CDL training; **8** found **employment**



## **Determination Led to Successful Employment**

Donna, a Charles County resident, came seeking CDL training in the hopes of advancing her employment and earning potential. She was employed by a courier service but work hours were limited and unpredictable. This mother of a teenager needed more security. She saw a CDL license as her ticket to security.

The obstacle in her way was funding. Donna lacked enough for tuition although she had enough to cover the DOT physical and drug screening required for enroll-

ment. Thanks to ARRA funds targeted for job training Donna was able to enroll.

Donna worked hard in class to learn totally new material. Her self-confidence wavered at times but her classmates and instructor noticed her confidence growing as her test date at Motor Vehicles Administration neared. She didn't pass on her first attempt but she didn't give up. She passed the second time with flying colors.

Donna is now gainfully employed as a school bus driver with Keller Transportation. She now makes more and is extremely happy with her job.

## Class B Commercial Driver's Career Training

25 people were able to gain a marketable job skill as a Class B licensed commercial driver in our 54-hour evening course; 20 found employment.

- Calvert County residents 6 graduates; 5 employed
- Charles County residents 9 graduates; 9 employed
- St. Mary's County residents 10 graduates; 6 employed

## Energy Assistance



SMTCCAC served as the local administering agency for Maryland Department of Human Resources (DHR) Office of Home Heating Programs (OHEP) for the three Southern Maryland jurisdictions.

**6,216** households received grants to assist them with their primary heating source and electric bills through the Maryland Energy Assistance Program (LIHEAP), the Electric Universal Service Program (EUSP) and the Tri-County Fuel Fund. The number of customers served in the program grew again from the previous year. More customers served in the program were able to apply for services closer to their homes and avoid travel to our Hughesville office thanks to the expansion of time spent at outreach sites in each of the counties.

- 1,439 Calvert County Households
- 2,531 Charles County Households
- 2,320 St. Mary's County Households



Intake worker Barbara Taylor works with an applicant at outreach in St. Mary's County Dept. of Social Services.

Funds received through private donations were distributed to **125 needy households** from the Tri-County Fuel Fund.



## <u>Head Start Program</u>

Head Start operated at **13 centers** throughout the tri-county area, serving **593 low-income children**, age 3-5 years old, and their families. Benefits of the program included structured early childhood development curriculum, early intervention, nutrition, medical and dental screening and family strengthening.

- 3 Calvert County sites (Huntingtown, Prince Frederick and Lusby) 78 children and families received full day services; 66 received part day services
- 6 Charles County sites (Waldorf, Indian Head and La Plata) 122 children and families received full day services; 138 received part day services
- 3 St. Mary's County sites (Hollywood and Lexington Park) 57 children and families received full day services; 132 received part day services

### 587 Families Served

**21.5% two-parent** - 75% were employed **78.5% one-parent** - 64% were employed Time to make sure this child's ability to hear is in the normal range.



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SMTCCAC, Inc. Annual Report 2010



## Friendly Health Services

Our Maryland Department of Health and Mental Hygiene certified medical adult day care, and Senior Center Plus Center provided **236 days of service** and **3,609 participant days of care** with an average daily attendance of **15** elderly and/or disabled persons in Calvert County.

Participants benefited from the social interaction, activities and the nutritious meals provided at the center. Friendly Health Services' qualified staff were instrumental in helping participants maintain their highest level of functioning, as well as maintain prescribed dietary and medical regimens. Primary caregivers benefited from the respite and additional support.

- 161 Trips to Medical Appointments
- 38 Pharmacy Trips



Volunteers and Friendly Health Services participants enjoy a favorite activity, a game of bingo.

Challenges faced by the program included an aging fleet of vehicles and recruitment. A wide range of volunteers from the community provided **856 hours of service**, greatly contributing to the success and happiness of Friendly Health Services participants.

## Homeownership Program

The Mutual Self-Help Housing Program assisted **16 families to become first-time homeowners**. These families would not have been able to afford or be eligible for mortgages from financial institutions such as banks and credit unions. These families contributed 65% of the labor that is required to build their homes, carrying out various tasks under the supervision of a construction supervisor. It will take about 12 to 18 months before



Homeowners and volunteers worked together at Self-Help Housing Day in June 2010

a group of homeowners complete their home; the first group expects to move into their homes in Spring 2011.

Families **donated 6,895 hours of labor** constructing at Hunting Creek in Lexington Park, St. Mary's County.

The program continued to face difficulty recruiting families in this difficult economic climate despite extensive marketing to low to moderate income families who have good credit ratings.



Homeowners prepare to put up sidings on the duplex homes.

## Housing Preservation (HPG)

The **Housing Preservation Grant (HPG)** helped low income families make improvements and repairs to their homes to make them safe and more energy efficient. One Calvert County household was able to replace their furnace and a Charles County household used a HPG grant to replace their roof, a window pane and well tank. These improvements were made possible by the packaging low to no interest loans. HPG helped these families find solutions that greatly improved the quality of their lives.

## Housing Counseling

SMTCCAC is a HUD-Approved Housing Counseling Agency. The demand for housing counseling services continued to intensify in this year's fragile economy.

Referrals came from a variety of sources Maryland Department of Housing and Community Development, local nonprofits and others aware of our services.

**573 families** received services to help them improve their credit to move toward homeownership or maintain their current homes by avoiding eviction or foreclosure. One-on-one counseling sessions were provided.

### 36 default and delinquency workshops held

- 433 people received Default and Delinquency (Foreclosure Prevention) counseling
- 491 people received credit and debt counseling
- 92 families received rental, mortgage or shelter assistance
- 33 homebuyer workshops held
- 16 families purchased homes



Housing Counselor Tonya Pratt, center, works with clients during a Saturday workshop.

## **Volunteer Services**

## Senior Companion Program



An amazing group of **103 low-income seniors**, age 55 and older, **provided 50,154 hours of one-on-one volunteer service** to frail, elderly and/or disabled persons in the community. They provided respite care to **211 homebound elderly individuals**.

The contribution of Senior Companions in the lives of persons with limited options for interaction and companionship were enriched. Primary caretakers were able to carryon with their daily routines without being concerned about their loved ones.

	Volunteers	Hours
Calvert	20	7,046
Charles	53	26,406
St. Mary's	30	16,702



Senior Companions practice their hula skills at an in-service training.

Companions benefited from the camaraderie and support received from the program in the form of stipends, that in many cases helped them close gaps in their household budget; and monthly in-service training topics that fosters their safety and economic stability.





## Tri-County AmeriCorps Service Project

The Tri-County AmeriCorps Service Project provided community members with an avenue for civic involvement and the opportunity to earn an educational award to help them meet their educational goals. AmeriCorps members provided **20,300 hours of direct services** to local community organizations.

AmeriCorps members active during this period served at TRICO Corporation, St, Mary's Department of Aging, St. Mary's County Library and SMTCCAC, Inc. Their presence increased each and every one of these organization's ability to provide services where they were needed.



Michelle Bard presents certificate to AmeriCorps member Welzetta Hawkins.

## <u>Southern Maryland Area Rural Transportation</u> (SMART)

SMART provided **118 public mental health consumers** with **3,590 round trips** in Charles County. They were transported between their homes and mental health appointments or pharmacy allowing them to maintain themselves in a healthy state.

**13** participants of the **Charles County Juvenile Drug Court System**, were transported by SMART to afterschool activities and therapy important for them to become and remain successful in the community.

## Weatherization (WAP)

The **Weatherization Program** helped households reduce their energy consumption by increasing energy efficiency.. The program helped households accomplish this in a number of ways, by caulking windows and doors, replacing broken windows, providing adequate insulation, replacing or repairing duct systems, heating and air conditioning units.

## **Calvert County**

14 home energy audits 13 homes weatherized

## Charles County

81 home energy audits 38 homes weatherized

### St. Mary's

35 home energy audits 29 homes weatherized

## The Emergency Food Assistance Program (TEFAP)

TEFAP served as a vital link in the safety net that supplies supplemental food assistance in the community to households challenged to avoid hunger and meet their nutritional needs. TEFAP food helped stock the shelves of **26 food pantries** and **3 soup kitchens**. **22,964 households** received food thanks to the program.

- 8,943 households in Calvert
- 9,440 households in Charles
- 4,581 households in St. Mary's

The agency was able to secure larger warehouse space last year, allowing larger shipments of food to meet the increased need for food. The search for funding to continue leasing warehouse space currently challenges the continuation of the program.

• 819,705 pounds of food, valued at \$676,114 was received and distributed in the community

Special thanks to Safeway Corporation for delivering the food and military personnel at Patuxent Naval Air Station who offloaded food and helped distribute it to the pantries.



Food pantries load food during a distribution

## Mother and Daughter Feel the Benefits

Rhatta is an 86 year old mother of eight. She uses a walker to get around and suffers from dementia and hypertension. She has attended Friendly Health Services since 2008.

Born in Calvert County, she lived there most of her life except when she moved away to nearby Prince George's County. Rhatta worked years as an oyster shucker and domestic engineer. She now lives with her daughter and son-in-law.

Ilene, Rhatta's daughter, says that before moving in with her and starting to attend Friendly, her mother lived in an assisted living home in Calvert County. "While there she did not seem her normal self, but very depressed. Since attending Friendly I've noticed a very big change in her attitude," says llene.

She stresses that her mom "loves" going to the center and waits for

her van driver to pick her up every morning after breakfast. If there's a day when Rhatta has to go to doctor or her family keeps her home to rest she gets upset that she is unable to go.

Rhatta's interests include arts and crafts, crossword puzzles, spending time with her family, going to church and singing gospel music. When asked what activities she liked most at Friendly, she stated that she enjoys doing the projects offered to her, listening and dancing to music and talking with others around the center.

# Volunteers Magnify Potential for Success

## I,262 Volunteers



Nance Simmons, board member, Erica Smith, staff, Swynice M. Hawkins, president, Joan Hobbs, AT&T Pioneers of America, Barbara Hairston, staff and Josephus Harris, Jr., board member hold donated books, flash cards and check from the Pioneers for the Head Start Program.





SMTCCAC network administrator Rick Harding, 3rd from right, organized his church group to help families build at Hunting Creek in observance of National Homeownership Month. Rick's son Seth and wife Kellie are to his right.

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"She is able to sit down and

fellowship with others and

come home to tell me about her day. It also gives me

time to do things that need

to get done before my mom

llene, Rhatta's daughter

comes home."

A group from Patuxent Naval Air Station after a hard days work as volunteers.

SMTCCAC, Inc. Annual Report 2010

# 2010 Employee of the Year



The ever smiling Jane Baldwin

## Jane Baldwin Lead Outreach Coordinator

Jane is invincible when it comes to carrying out her duties in the Senior Companion Program. Absolutely nothing can stand in her way when it comes to getting the job done. Ever enthusiastic, she comes in early, works late and on weekends.

She is constantly planning, searching and adventuring around for ways to help Senior Companions and clients locate, ask for, and receive any assistance they may need.

Jane carries business cards and agency brochures to distribute anyplace she thinks is appropriate. Should she overhear someone talking about a problem,

she is not shy. She will step right up and tell them what agency she represents while handing out information about the program is most likely to be able to help them.

This dynamo is a valuable asset to the Senior Companion Program, SMTCCAC and the whole community.

# 2010 Volunteer of the Year



Mrs. Shank, in red, with Swynice M. Hawkins, SMTCCAC president.

## Martha Shanks

Martha Shanks has been an avid volunteer at the agency since 2008, soon after she moved to the area to live with her granddaughter. Her creativity and generosity has brought joy to the seniors and children who receive her works of art.

She started out by crocheting 19 prayer shawls for Senior Companions, then she made and filled 20 Easter baskets with goodies and a book for the children who were attending the agency's day care at that time. In December 2009 she crocheted 75 hats and scarves and made plastic bookmarks for each of the Senior Companion after learning a little about them so that she was able to individualize her creations based on their favorite colors, hobbies, religious leanings or sports teams.

This amazing lady, our Volunteer Services Program Director's grandmother,

never stops thinking of ways of letting others know they are special. She is famous for her banana bread and other treats as well as for the crafts she puts so much time and effort into. No doubt she is working on her next project now.

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### **Administration**

Swynice M. Hawkins Delilah N. Balz Sharon Brown Rush M. Cox James R. Harding, Jr. Annette Fauntleroy Carrie Gilliam Debra Mullins Alma V. Pilkerton Norma Pipkin Evon Sewell Katina Tillery Mary Williams

### Class B Driver's Training

Delilah Balz Don Busl Kevin Raines Andrew Stopera

### Energy Assistance

Almos Holland Brenda Johnson Alberta Jenifer Patricia Meredith Patricia Briscoe Larry Fauntleroy Tina Fortune-Lyles James Hawkins Wilma Cruz Danielle Parker Barbara Taylor Elaine Jones

### Friendly Health Services

Jerry Waring Marureen Donn Mariam Witzl Erica Morsell Shaquita Beverly Faye Claggett Leonard Harris

### Head Start Administration

Eileene Zimmer Cynthia Barr-McCrae Erika Buitago-Curtis

## Staff & Consultants

Joseph Cantor Rene'e Childs Tameka Dent Damarys Fletcher Barbara Hairston Delsie Harris Thelma Hardy Princesmillia Lindley

### Head Start Centers Brawners

Kenda Foreman Gaile Linkins Ina Neale Tyisha Thompson

### <u>Dr. Mudd</u>

Takema Butler Thelma Dorsey Lynn Middleton Melva Walker Reneta Washington

### <u>Eva Turner</u>

Bertha Bryant Saundra Croston Lisa Farmer Patricia Lunsford Dianica Payton Mary Reed Helen Washington Linda Yates

### F.B Gwynn

Elsa Cintron Phyllis Dent Rochiela Dyson Ray Gray Dorothy Hawkins Joann Jamieson Valerie Jones Erin Loredo Cecelia Minor Wanda Rorie Phyllis Swann Janice Williams

### Holland Forrest

Linda Grello Alica Hughes Diane Neal Ashley Pospisil Stephanie Windsor

### Hunting Creek

Diane Behrens Brenda Hoey Rasheeda Jones Brenda Lindley Katrina Post Teandra Thompson Anibal Torres Angeline Utz

### <u>Huntingtown</u>

Saswati, Bandyopadhyay Malinda Evans Pamela Jones Tonya Jones Jean Mackall Velma Mason Lisa Matthews Violet Stewart Emma Walls

### <u>Jarboe</u>

Ronald Banks Constance Barnes Michelle Busey Debra Cole Barbara Dudziec Amy Haliscak Sherry Lloyd Kimbery Mansfield Martha Moreno Marie Sollers Geraldine Travers Teresa Villa Veronica Young

### Lifelong Learning

Monique Baylor Mary Hayes-Thomason Mernique McNeill

### Patuxent Elementary

Calvin Chase Dorinda Foote Lashawn Harrod-Savoy Jeannine Johnson Shamika Jones Maura Nadramia Sabrina Reynolds Pamela Willey

### Patuxent Woods

Leslie Chase Theo Phillips Sharnia Shubrooks

### Betty Williams

Waldorf Jennifer Ashby Helen Banting Frances Brawner Donald Busl Ida Heard Alexis Jackson Avis Johnson Anne Martin-Morgan Deborah McCambridge Sandra Ortega Jessica Rush Brandy Thompson

### Yardley Hills

Rachel Carr Deborah Collins Leslie Ealy Florence Gross Joyce King Erica Smith Jessica Snell Linda Weinelt

### Housing Counseling

La-Ronda Johnson Jocelyn Richardson Tanya Pratt Yvette Norman Joshua Smith

### Housing Preservation

Tracy Dyson Christopher Makle Thomas Walz

### Self-Help Housing

Cheseldine Mgt. Consult. Donald Joy Wayne Wallace

### Volunteer Services

Michelle Bard Helen Jane Baldwin Eileen Moore

### <u>SMART</u>

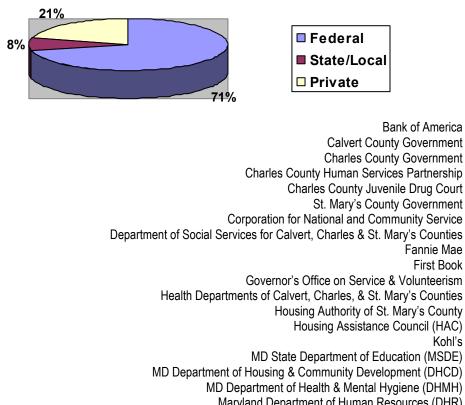
Evon Sewell James Penny, Sr. John Dent

### <u>TEFAP</u>

Norma J. Webber

## **2010 Funding Sources and Partners**

Federal—\$8,438,623 State \$880,904 Local—\$34,751 Private—\$2,474,771



Fannie Mae First Book Governor's Office on Service & Volunteerism Health Departments of Calvert, Charles, & St. Mary's Counties Housing Authority of St. Mary's County Housing Assistance Council (HAC) Kohl's MD State Department of Education (MSDE) MD Department of Housing & Community Development (DHCD) MD Department of Health & Mental Hygiene (DHMH) Maryland Department of Human Resources (DHR) Osprey Property **PNC Bank** Rotary Club of St. Mary's County - Lexington Park Safeway Corporation SATAV Southern Maryland Electric Cooperative (SMECO) Southern Maryland Workforce Investment Board St. Paul's Episcopal Church TM Associates U.S. Dept. of Agriculture U.S. Department of Energy U.S. Dept. of Health and Human Services United Ways of Calvert, Charles, St. Mary's Counties Wal-Mart Corporation Local Food Pantries

Thanks to everyone who designated SMTCCAC for donations in the Combined Federal Campaign and the United Ways for their contributions.

Monetary donations are welcome - Help us carry out our mission. Mail checks to: SMTCCAC, Inc. P.O. Box 280 Hughesville, MD 20637

# Statement of Financial Position

June 30, 2010



### Assets

Current Assets		
Cash and Cash Equivalents		426,456
Contracts and Grants Receivable		1, 025,445
Other Receivables		31,687
Prepaid Expenses		22,749
Total Current Assets		1, 506,337
Due from Affiliates and Related Parties		5,382,019
Notes Receivable and Accrued Interest		55,834
Investment in Limited Partnerships		288,595
Property Held for Development		2,360,963
Fixed assets, Net of Accumulated Depreciation		1,563,586
Total Assets	\$	11,157,334

### **Liabilities and Net Assets**

Current Liabilities		
Accounts Payable and Other Accrued Expenses		256,768
Accrued Leave Payable		137,360
Accrued Salaries Payable		335,116
Refundable Advances		676,674
Line of Credit		473,847
Current Portion of Notes Payable		1,044,898
Due to Affiliates and Related Parties		620,359
Other Liabilities		51,255
Total Current Liabilities		3,596,277
Notes Payable, Long Term Portion		189,625
Deferred Loan Payable		273,234
Total Liabilities		4,059,136
Net Assets:		
Unrestricted		2,554,189
Temporarily Restricted		<u> </u>
Total Net Assets		<u> </u>
Total Liabilities and Net Assets	\$	11,157,334

# Southern Maryland Tri-County Community Action Committee, Inc.

P.O. Box 280 Hughesville, MD 20637

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