



KEEPING THE PROMISE

... HELPING PEOPLE TO HELP THEMSELVES

Southern Maryland Tri-County Community Action Committee, Inc.

2013 Annual Report

July 1, 2012 - June 30, 2013



Agency Background

Southern Maryland Tri-County Community Action Committee, Inc. (SMTCCAC) was incorporated as a 501(c)3 in August 1965, formed by three Calvert County citizens concerned about the level of poverty they saw in their county.

The first board of directors consisted of 18 concerned citizens – six from the three counties - Calvert, Charles and St. Mary's. The County Commissioners from the three counties designated SMTCCAC as the official recipient of Economic Opportunity Act funds in 1965 after a grant application was submitted on SMTCCAC's behalf by the Tri-County Council for Southern Maryland.

SMTCCAC's first five employees were hired and the first programs, - Community Organization and Youth Corps - started in 1966. The following year Head Start and three other programs were initiated to further meet the needs that existed.

The agency has offered services since that time. The offering of services has been modified over time as the needs in communities changed, new approaches were appropriate and other service providers became active in filling gaps in services. We now partner with them.

Our Mission

To provide services to eligible citizens that alleviate the causes and conditions of poverty, promote upward mobility and enrich the quality of life.

SMTCCAC'S BOARD OF DIRECTORS



Board members - seated left to right - Mary Dryden, Joyce Freeland, Naomi Watkins; standing - Ernest Downs (Chairman), Delois Barnes (Treasurer), Josephus L. Harris, Jr. , Anita Brathcher (Secretary) Richard Lord (2nd Vice Chair), Maureen Hoffman, and Michelle Green-Harrison

The agency is governed by a volunteer board of directors, with equal representation from Calvert, Charles and St. Mary's counties' consumers, representatives from the private sector and representatives of local elected officials

Board Members

Calvert County

Maureen T. Hoffman
Josephus L. Harris, Jr.
Naomi Watkins

Charles County

Michele Green-Harrison
Elzora Trimmer

St. Mary's County

Mary E. Dryden
Jennifer Sibley

Officers

Ernest Downs - Chairman
Charles County

Dr. Susan C. Mattingly - 1st Vice Chair
Calvert County

Richard Lord - 2nd Vice Chair
St. Mary's County

Anita Bratcher-Butler - Secretary
Charles County

Delois Barnes - Treasurer
Charles County

Our Vision

To create opportunities for all citizens to realize their potential
to become self-sufficient.

MESSAGE FROM SMTCCAC, Inc.'s LEADERSHIP

We are determined to Change Lives and Build Communities



Ernest Downs, Board Chair

A handwritten signature in blue ink that reads "Ernest Downs".



Swynice M. Hawkins, President

A handwritten signature in blue ink that reads "Swynice M. Hawkins".

We must thank our friends, supporters and partners for increasing our ability to **Help People Help Themselves!** The success achieved in the lives of the agency's consumers would not be possible without our partnerships on the federal, state, local and private levels.

SMTCCAC endured despite major budget cuts and sequestration and continued to provide services, when and where they were needed.

Empowering people to meet their basic human needs and strive toward economic self-sufficiency is as relevant today as it was in 1965 when SMTCCAC began operations. Our board and staff are determined to address our Guiding Principles until one and all enjoy a life free from worry about how to pay their bills, live in safe affordable housing or provide their children, themselves, and their elders with security today and in the future.

The completion of a comprehensive community needs assessment this year will help guide SMTCCAC's future direction to carry out our Mission.

Again, we thank our current partners and welcome others interested in being a catalyst for progress in the lives of the working poor and other vulnerable members of the Southern Maryland Community.

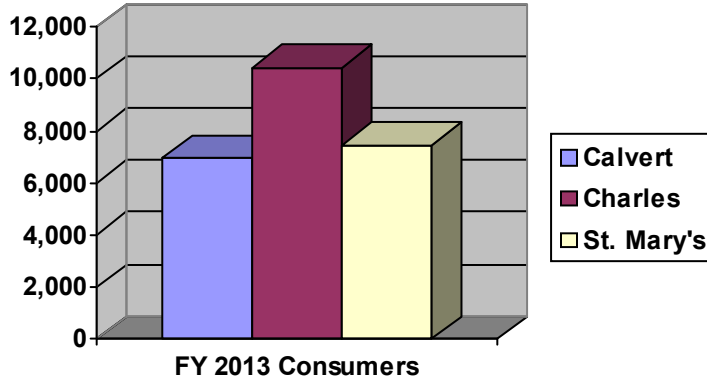
THE COMMUNITY ACTION PROMISE

Community Action changes people's lives,
embodies the spirit of hope, improves communities,
and makes America a better place to live.

We care about the entire community, and we are dedicated to helping people help themselves and each other.



SMTCCAC SERVED 24,793 UNDUPLICATED CONSUMERS



Number of Consumers and Percentage by County

6,942 - Calvert - 28%

10,413 - Charles - 42%

7,438 - St. Mary's - 30%

INVOLVING COMMUNITY MEMBERS

Public Forums to gather data for the Needs Assessment were held during February and March in the three counties. Attendees at a Charles County Forum.

Participants in photo - Theresa Carrigan, Dorothy Harper, Delois Barnes, Yolanda Coleman-Brown, Eileene Zimmer, Mary D. Downs, and Suzanne Kohl-Parker.



ADVOCATING FOR PROGRESS



Guests from the Housing Assistance Council (HAC), AARP and congressional aides listen to a presentation about the Weatherization Program at a site where work was completed by the program.



SMTCCAC'S GUIDING PRINCIPLES

- Currently all people are not equal in their access to opportunities to create success
- Every family should have the opportunity to financially support themselves
- Children and families must be afforded quality services and opportunities that foster growth and development
- Basic human needs must be addressed prior to implementing change; they include food, clothing, utilities, and health care
- Education, Health, & Economic opportunity systems must function to offer success to all
- Housing opportunities must be made available at affordable levels for all persons
- Affordable education, skill training and retraining must be available to all citizens
- Multi- and trans-disciplinarian approaches to service delivery are comprehensive and cost effective models to meeting needs
- Affordable support systems: transportation, child and adult care, and services to the disabled are needed to encourage economic independence.
- In an environment that affords opportunities for self-fulfillment, all people are expected to employ personal commitment and determination to achieve success in their live
- Successful programs must involve consumers in planning, development and assessment



This consumer of the Office of Home Energy Programs was all smiles despite having just completed extensive treatment for a life threatening illness when she came for assistance. She felt so relieved to receive the help that she needed that she came back to say thanks. She was impressed with the level of customer service she received.

OUR GOALS & OBJECTIVES

SMTCCAC strives to achieve the National Goals of Community Action Agencies, those goals are:

1. Low-income people become more self-sufficient.
2. The conditions in which low-income people live are improved.
3. Low-income people own a stake in their community.
4. Partnerships among service providers to low-income people are achieved.
5. The Agency increases its capacity to achieve results.
6. Low-income people, especially populations that are most vulnerable, achieve their potential by promoting family and other supportive environments.

SMTCCAC'S 2013 ACTIVITIES

Affordable Rental Housing
Career Training School for Class B Commercial Driver's License
Head Start Program
The Energy Assistance Program
The Tri-County Fuel Fund
Friendly Health Services
Housing Opportunities for Persons with AIDS (HOPWA)
Housing Counseling Services
Self-Help Housing Program
Housing Preservation and Weatherization Programs
Southern Maryland Rural Area Transportation (SMART)
Senior Companion Program
Tri-County AmeriCorps Service Project
The Emergency Food Assistance Program (TEFAP)

SMTCCAC'S FUNDERS

Bank of America
Board of Directors
Charles County Government
St. Mary's County Government
Corp. for National and Community Service
Governor's Office on Service & Volunteerism
The Housing Assistance Council (HAC)
MD Department of Housing & Community Development (DHCD)
Maryland Department of Human Resources (DHR)
PNC Bank
Private Individuals
SunTrust Bank
Tri-County Council of Southern Maryland
Rotary Club of St. Mary's County - Lexington Park
Safeway
Southern Maryland Electric Cooperative (SMECO)
U.S. Dept. of Agriculture, Rural Development
U.S. Department of Energy
U.S. Dept. of Health and Human Services
United Ways of Calvert, Charles and St. Mary's County
Wal-Mart Corporation

AFFORDABLE RENTALS

SMTCCAC, Inc., through its partnerships, provides affordable rentals to residents in Calvert, Charles and St. Mary's County residents. A listing of the rental housing portfolio with current rents are shown.

THE COURTYARDS AT FISHING CREEK I (Kellams II)

3945 & 3955 Gordon Stinnett Ave, Chesapeake Beach, MD

30 Garden Apartment Units

1 bedroom (6) & 2 bedrooms (24)

Rents - \$482 to \$758, plus utilities

THE COURTYARDS AT FISHING CREEK II (Kellams III)

3925 & 3935 Gordon Stinnett Ave, Chesapeake Beach, MD

30 Garden Apartment Units

1 bedroom (7) & 2 bedrooms (24)

Rents - \$482 to \$745, plus utilities

FISHING CREEK TOWNHOMES (Kellams IV)

3861 & 3921 Gordon Stinnett Ave, Chesapeake Beach, MD

16 Townhouse Units

2 bedroom (8) & 3 bedrooms (8)

Rents - \$492 to \$785, plus utilities

PRINCE FREDERICK VILLAS

Stamper Court, Prince Frederick, MD

25 Townhouse Apartments

1 bedroom (6), 2 bedrooms (13) & 3 bedrooms (6)

Rents - \$638 to \$1,1040 - rental assistance on all units
(tenants pay 30% of their income)

YARDLEY HILLS I

Yardley Drive, Prince Frederick, MD

28 Multi-family units

2 bedrooms (14), 3 bedrooms (12) & 4 bedrooms (2)

Rents - Average \$700 - \$900

YARDLEY HILLS II

78 Multi-family units

2 bedrooms (38) & 3 bedrooms (38)

Rents - Average \$924 - \$950

DIGGS CIRCLE

Nanjemoy Drive, La Plata, MD

20 Townhouse Apartments

2 bedrooms (7 units) & 3 bedrooms (13)

Rents - \$671 to \$711, plus utilities

HUNTING CREEK

46925 Crocus Street, Lexington Park, MD 20653

70 Townhouse Apartments

1bedroom (6), 2 bedrooms (36 units) & 3 bedrooms (28)

Rents - \$475 to \$1,040, plus utilities

Income limits apply



Townhomes at Yardley Hills



Playground on the grounds of Courtyard at Fishing Creek

FRIENDLY HEALTH SERVICES

Friendly Health Services is certified as a medical adult day care and Senior Care Plus Center by the Maryland Department of Health and Mental Hygiene. It provides services Monday through Friday in Huntington, Calvert County, Maryland.

Friendly's adult day care program participants benefit from the social interaction, activities and nutritious meals and snacks provided at the center. A qualified staff work hard to help those under their care during the day to maintain their highest level of functioning. The staff registered nurse as well as maintain their prescribed dietary and medical regimens.

The need for the services provided at Friendly Health Services remains as the population in Calvert County ages, however maintaining projected enrollment is often challenging. The majority of participants are Medicaid recipients. The eligibility and approval process for adult day care has become especially cumbersome for those who must depend on Medicaid funding

in order to pay for a day of care. Transportation needs of participants have been met although a new small bus with passenger and wheelchair seating, resulting from a successful capital assistance grant (5310 FTA grant), is still on order.

- **4,315 Days of Care**
- **16 Elderly and 21 Disabled Persons**
- **238 Round Trips for Doctor Appointments**
- **123 Round Trips for Pharmacy**



Participants keep fit with chair exercises.

MS. SHIRLEY HAS MADE FRIENDS



Ms. Shirley Jefferson has mild mental retardation and speaks slowly. Sometimes it is difficult to understand what she is saying. She started attending Friendly Health Services in 2005.

She is a lifelong resident of Calvert County who said that all she did was sit at home, watch T.V. and clean the house before attending the center. Calvert County's Dept. of Social Services referred her to the adult daycare program.

Ms. Shirley didn't talk much when she first started attending the program. Amazing changes have occurred since she became part of the Friendly Health Services family! No longer self-conscious because of her speech, she is very outspoken, joking and playing with the other participants. Shirley barely knew her numbers when she first started attending the program. This made it hard to play her favorite game, bingo. Through the help of staff and another participant she has learned to count and use numbers. Now she can play on her own and help others that need assistance.

If you ask her where she would rather be during the day, Friendly or someplace else, she would tell you she would rather stay at Friendly with all her friends.

COMMERCIAL DRIVERS LICENCE TRAINING

The Commercial Driver's License Training program completed its 11th year of operation as an approved Maryland Higher Education Career Training School. The program operates year-round and accepts students on an on-going basis.

Students left the program qualified to drive box trucks, dump trucks, mixer trucks, passenger buses and school buses.

- 23 graduated with a Class B Commercial Driver's License
- 11 have found employment or were able to advance in their current job using their new certification



As a Workforce Investment Act (WIA) approved vendor the school partners with the Department of Labor and Licensing and Regulations, the Department of Rehabilitative Services, Southern Maryland Workforce Investment Board. The school also partnered with employers and other funding sources such as the United Way of Charles County and Charles County Government.

MONICA IS ON THE ROAD TO PROGRESS



Monica Brooks, CDL graduate

Monica had been searching for a way to support herself since reaching adulthood. She knew in her heart that there had to be a better way than working part-time at minimum wage - living paycheck to paycheck. Payments for her used car, gas and upkeep consumed most of her savings. She said, "I had been confused about life and college since high school."

Monica noticed that her uncle made a living doing what he liked best, driving; Monica also enjoyed driving. After a friend told her about the CDL Class B Training at SMTCCAC she thought she would give it a try and began saving towards her goal of becoming a commercial driver.

Everything worked in Monica's favor because SMTCCAC had received United Way of Charles County Critical Needs funding that targeted helping unemployed and underemployed residents obtain employment skills. Monica was able to start training earlier than she had expected using her savings along with the funding assistance.

"Training was not hard. Mr. Don was a good teacher, he made it easy to learn and gave us all we needed to be successful," according to Monica after achieving her goal in October 2012 - a Class B Commercial Driver's License.

Monica's life has progressed in many ways since her achievement. She has enjoyed employment with Keller Bus Services but awaits new employment in the fall with Prince George's Public Schools where she will obtain even better benefits.

Life is no longer confusing, she is managing her money better, not worrying about income and has even purchased a new car. Monica is enrolled in college, working towards her goal of a M.S. in psychology and counseling.

HEAD START PROGRAM

Purpose and Mission

Head Start is a national program that promotes school readiness by enhancing the social and cognitive development of children through the provisions of educational, health, nutritional, social, and other services to enrolled children and families.

SMTCCAC Head Start's mission is to promote school readiness by assisting eligible families to improve social, emotional and cognitive development of the individual child through the support of educational, health, nutritional and community services.

The following report is based on statistics from the 2012-2013 program year. SMTCCAC was funded to serve 593 children in Calvert, Charles and St. Mary's counties.

598 Children were Served During the Year

543 Families were served

Child Demographics

Ethnicity

35 were of Hispanic/Latino origin, 563 were not.

Race

American Indian or Alaska native	1
Asian	6
Black or African American	362
Native Hawaiian or Pacific Islander	2
White	98
Bi-racial or Multi-racial	80
Other or elected not to specify race	49

Family Demographics

23% or 126 were two parent families

77% or 417 were single-parent families

Families Highest Level of Education

Bachelors degree or higher	36
Associates degree or higher	182
High School or GED	256
Less than high school	69

Employment

Two Parent Families	
Both employed	25
One unemployed	75
Both unemployed	26

One Parent Families

Employed	218
Unemployed	199
Those employed in the military	26

Head Start Components

EDUCATION

The program's goal is to ensure that children leave Head Start with increased abilities and experiences that have prepared them to be successful students on all levels and ready for kindergarten. The Creative Curriculum was used to provide a developmentally appropriate early childhood education program. An individualized learning program was developed for each child.



MENTAL HEALTH, DISABILITIES/SPECIAL NEEDS

Regardless of the disability or special need of any child, all children learn better when grouped in a classroom with their typically developing peers. At least 10% of Head Start's funded enrollment was set aside for children with diagnosed disabilities. These children participated in the full range of classroom activities and had their individual needs met.

HEALTH AND SAFETY

Children were screened within 45 days to identify and address vision and hearing problems early so that they do not interfere with a child's learning and development. Staff assisted families to provide comprehensive health care for their child.

Children were taught basic health practices, such as hand washing and tooth brushing.

TRANSPORTATION

Transportation was provided for 9 of 13 centers. Transportation is in accordance with state and federal requirements. A bus monitor was on each route to ensure the safety and extend the learning of the children.

HEALTHY MEALS

The program ensured that the children received a healthy breakfast, lunch, and/or snack. The meals were served family style to encourage the development of social and language skills. A wide variety of foods with emphasis on fruits and vegetables, whole grains, and limited sugar, salt and fats. Menus were reviewed by a registered dietitian.

PARENT INVOLVEMENT

Involving parents in the Head Start Program is an important aspect of providing an excellent program.

CLASSROOM OUTCOMES

125 children were in full-day classes - 6 hours a day, 5 days a week

425 children were in part-day classes - 3.5 hours a day, 4 days a week

22 children were in half-day class - 4 hours a day, 5 days a week

26 children were in a home based group

The average monthly enrollment was 565, representing an overall attendance rate of 68%.

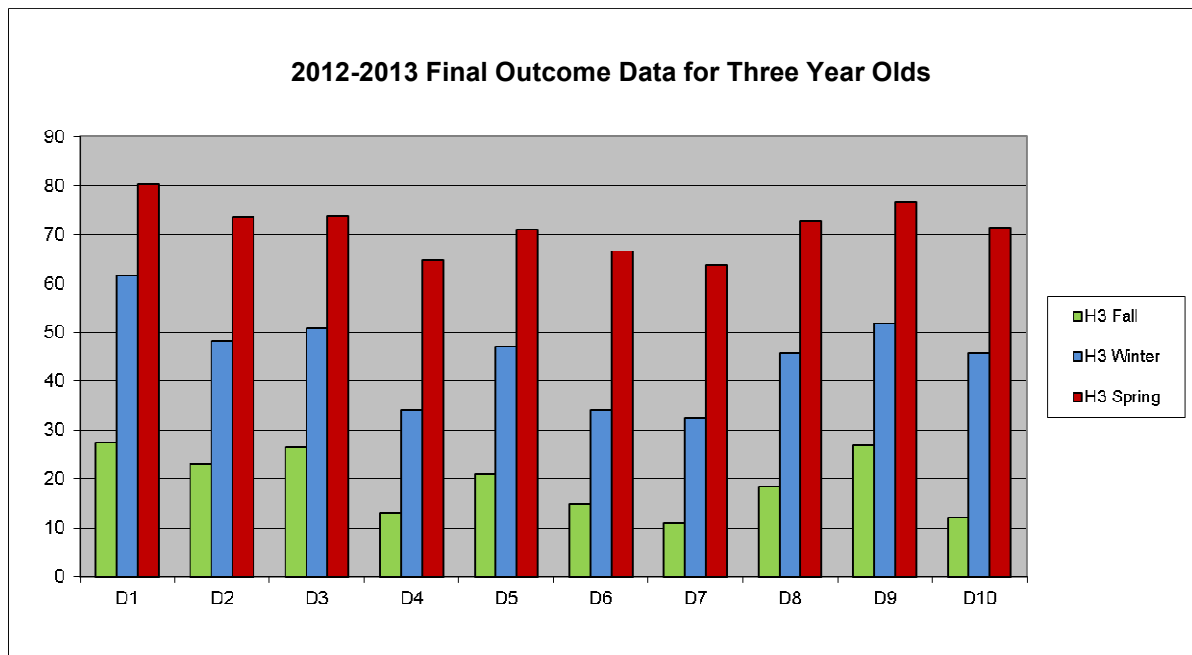
261 children transitioned to kindergarten.

CHILD OUTCOMES

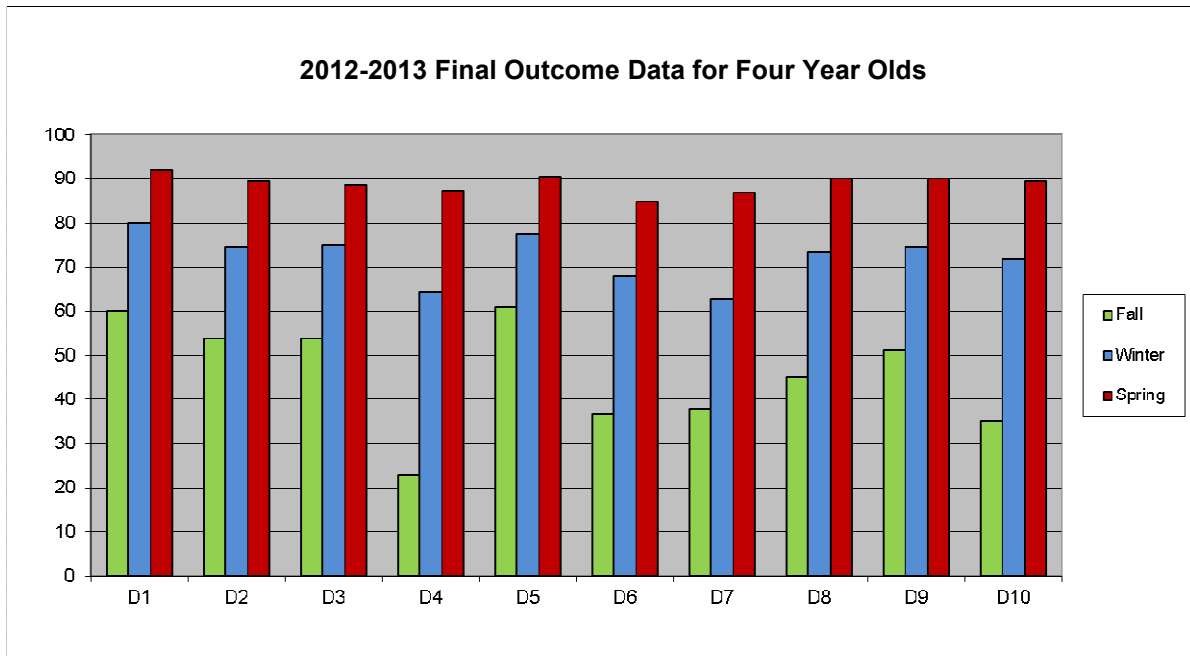
The children in the Head Start program were assessed using the Work Sampling System three times during the year - Fall, Winter and Spring. The outcomes were used to plan classroom activities to maximize the development of each individual child in the areas of :

- **D1** - Physical/Health Development
- **D2** - Social Emotional Development
- **D3** - Approaches to Learning
- **D4** - Logic and Reasoning
- **D5** - Language Development
- **D6** - Literacy Knowledge & Skills
- **D7** - Math Knowledge & Skills
- **D8** - Science Knowledge & Skills
- **D9** - Creative Arts Expression
- **D10** - Social Studies Skills (N/A)

The following graph shows the comparison of Fall, Winter, Spring Assessment results for all domains for the 2012-2013 program year.



Approximately 70% of three year old children were assessed to be proficient in all domains. The domains with the lowest proficiency scores were (D4) Logic and Reasoning, (D6) Literacy and Knowledge Skills and (D7) Math Knowledge and Skills, all were below 70%.



Approximately 88% of four year old children were assessed to be proficient in all domains. None of the domains were below 80%.

The graphs show that both three year olds and four year olds made progress as a group throughout the year in each domain.

School readiness goals were developed to target specific needs in our program, as well as target domain areas that need improvement. This plan will address specific child performance goals and help enhance the preparation of lesson plans to achieve school readiness goals.

HEALTH OUTCOMES

	At Enrollment		End of Year	
	Number of Children	% of Enrollment	Number of Children	% of Enrollment
Have Health Insurance	592	99	592	99
Ongoing source for medical care	590	99	590	99
Ongoing source for dental care	538	90	550	92
Have up-to-date immunizations	475	79	485	81



Dental screening for all Head Start children in the program.

PARENT INVOLVEMENT & FAMILY SERVICES

The key components of achieving parent involvement in the program are as follows:

- Creating a partnership with parents to empower them to set and achieve family goals.

Relationships with parents are built beginning at enrollment. Families are linked to services necessary for them to move toward their goals. Parents are encouraged to apply for staff positions.

- Ensuring programs are open to parents at any time.

Parents are provided opportunities to volunteer and be involved in the development of curriculum. Parents assist in organizing center parent committees.

- Supporting parents as primary teach for their children.

Parents are involved in determining the educational goals for their children and provided with opportunities to enhance their parenting skills. The program assists parents transition their children into school. Parents are helped to become active partners in assessing health care for their children.

Policy Council



Policy Council is an elected group of parents that assist Head Start in program decision-making and governance. Parents were elected from each Head Start center to serve as representatives on Policy Council in September and October of 2012. Twenty-six parents attended during the year. In addition, four community representatives were elected in October and participated throughout the year.

The work of the Policy Council included some of the following: review and approval of program policies and 12 component work plans; input on hiring committees and approval of over 20 regular staff and substitutes; input, review, and approval of the new Head Start program design and budget; and participation in program self-assessment.

FY 2012-2013 Budget

Categories	Budgeted	Spent	Non-Federal Match	Explanation
Personnel	2,666,202	2,593,845	47,248	Parent Volunteers
Fringe	806,815	756,317		
Travel	3,132	4,039		
Supplies	67,150	117,591		
Contractual	36,800	47,331	11,797	Community Vols.
Other	536,245	597,221	1,047,178	Classroom Space
Indirect	308,546	308,546		
	4,424,890	4,424,890	1,106,223	

Community volunteers include public school speech therapists, county librarians, volunteer firemen, Health Departments and Ameri-Corps members.

In-kind space includes Health Partners in Charles County, Charles County Public School System, St. Mary's Housing Authority and the Calvert County Public School System.

HOUSING COUNSELING PROGRAM

SMTCCAC is a Housing and Urban Development (HUD) approved housing counseling agency, therefore our housing counselors work with the general public. The program collaborates with numerous local entities and is part of the Maryland Housing Counseling Network.

The Housing Counseling Program offered a comprehensive array of services.- pre-purchase homeownership counseling, budget counseling, credit counseling, mortgage default counseling, reverse mortgage counseling and rental delinquency counseling.



Attendees of a Default and Delinquency Workshop pay attention to the presenter. Workshops were held on designated Saturdays throughout the year by the Housing Counseling Program.

12 homebuyer workshops were held, **99 people** attended them. **19 participants** of those workshops and the counseling that followed **purchased homes**. The purchase of those homes put a total of **\$3,869,809** back into the local economy and provided the homeowners with a valuable asset.

12 default and delinquency workshops were held during the year, **141 people** received default and delinquency counseling.

Outcomes for those clients were as follows:

- **30** brought their mortgages current
- **80** received mortgage modifications
- **2** obtained forbearance agreements
- **10** attended mediations

A **United Way of Charles County** critical needs grant and **Bank of America** grant allowed **20 households** to remain in their homes after receiving monetary assistance. **12 Charles County** households and **8 St. Mary's County** households were assisted with rental assistance.

HOUSING OPPORTUNITES FOR PERSONS WITH AIDS

The program, also known as HOPWA was administered by Southern Maryland Tri-County Community Action Committee, Inc. under contract with the Prince George's County Housing Authority using Housing and Urban Development funding.

Thirteen (13) Calvert County residents living with AIDS received assistance with their monthly rent in the Housing Opportunities for Persons with AIDS (HOPWA) program administered by SMTCCAC, Inc. They were responsible for using 30% of their income for rent and utilities, anything over that was handled by the program. **\$100,880** was expended for **rental and utility assistance**.

TRI-COUNTY FUEL FUND

Households facing the possibility having their utility service disconnected or struggling to come up with enough money to have service reinstated, obtain oil, propane, kerosene and sometimes wood to keep their homes safe and habitable were able to utilize the services of the Tri-County Fuel Fund. Administered mid-January through April, the benefit dollars received by clients from the Fuel Fund are used to match a portion of the amount owed to the vendor or utility. A portion of the funds must come from the client. Oftentimes more funds are needed to resolve their problem. When that occurs the Fuel Fund intake worker makes referrals to other organizations and churches that may have funds to fill the gap to resolve their problem. The network of providers work closely to meet the need of households who may not be eligible for the Maryland Energy Assistance Program or perhaps have already received the allowed annual grant but still face hardship.

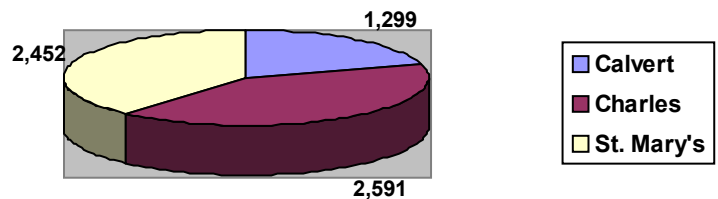
- 94 Households received funding
 - \$31,097 in monetary assistance was provided
 - 13 Calvert County Households
 - 45 Charles County Households
 - 36 St. Mary's County Households
- \$4,347 disbursed
\$14,249 disbursed
\$12,501 disbursed

The Tri-County Fuel Fund was administered using funds that came to the agency from donations made by local residents, organizations and Southern Maryland Electric Cooperative's (SMECO) Members Helping Members initiative. Funds donated directly to Members Helping Members can only be used for SMECO customers. The Rotary Club of Lexington Park donated funds designated for St. Mary's County residents and funds from United Way of Charles County were designated for residents of that county.

OFFICE OF HOME ENERGY PROGRAMS

SMTCCAC serves is the three Southern Maryland jurisdictions as the local administering agency for Maryland Department of Human Resources (DHR) Office of Home Heating Programs (OHEP).

6,833 households applied for energy assistance in the program year, 6,342 households received grants to assist them with their primary heating source and electric bills through the Maryland Energy Assistance Program (MEAP), Maryland's Low-Income Heating Assistance Program (LIHEAP). MEAP benefits went directly back into the local economy when they were disbursed directly to energy and fuel providers on behalf of the applicants.



Households Certified for MEAP



Jacqueline Ross, a divorced mother and student, came back the next day to express her thanks for the help and service she received from program staff.

MEAP Funds Expended by County

<u>Calvert</u>	<u>Charles</u>	<u>St. Mary's</u>
\$765,708	\$1,566,580	\$1,829,109

EUSP Funds Expended by County

<u>Calvert</u>	<u>Charles</u>	<u>St. Mary's</u>
\$810,486	\$4,562,489	\$1,415,768

Households also benefited from the Electric Universal Service Bill Assistance and Arrearage Programs. These grants made home energy bills more affordable and helped provide stability when it was most needed. Many first-time customers were able to learn about and enroll in the Universal Service Protection Plan and begin making even monthly payments for electric service.

HOUSING PRESERVATION & WEATHERIZATION

The **Housing Preservation Program** made it possible for two elderly, low-income Calvert County residents to make home repairs essential to return them to safety standards and extend the life of the home. The siding and roof was replaced for a total of \$13,185 one home. The second home had a new septic system and furnace installed for a total of \$14,901. They would have not been able to make these safety improvements to their homes without the assistance of the Housing Preservation Program.

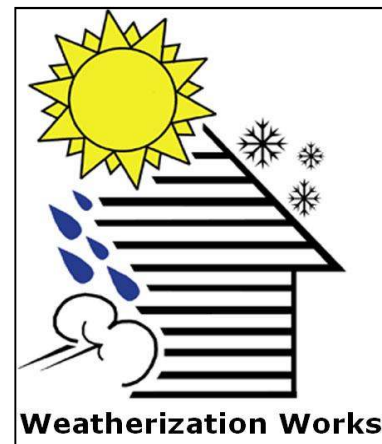
This past year The **Weatherization Assistance Program** provided service to 67 clients.



Insulation is installed in a home to improve its energy efficiency.

- 23 in **Calvert** County
- 29 in **Charles** County
- 15 in **St. Mary's** County.

Of the 67 client households served in the program, 36 received furnaces and or air conditioning unit replacements. Funding was made available through the EmPower Maryland and Maryland Energy Assistance Programs. The Empower Maryland Energy Efficient Act was established in 2008. In 2012 the utility companies transitioned the low income energy efficient program to The Department of Housing and Community Development's Weatherization Assistance Program. Because of this funding, we were able to repair or replace air conditioning units, which usually is not a part of the Weatherization Assistance Program.



THE EMERGENCY FOOD ASSISTANCE PROGRAM

The Emergency Food Assistance Program, also known as TEFAP, is a U.S. Department of Agriculture program that is administered through the State and sponsored by each county. This important link in the safety net for families facing food insecurity is implemented by the agency. TEFAP supplies supplemental food to households that are not always sure where their next meal is coming from.

Four food shipments were received - **850,862** pounds of food, valued at **\$351,570** was received and distributed in the community by volunteers. This food helped stock the shelves of **25 food pantries** and **2 soup kitchens**.

22,586 food packages were provided to households living at 150% of federal poverty guidelines thanks to the program.

- **7,497** went to **Calvert** households
- **10,422** went to **Charles** households
- **4,767** went to **St. Mary's** households

Special thanks to **Safeway/Collington Services** transporting food from Baltimore to our warehouse where it is stored and picked up by the food pantries for distribution. Their drivers donate their time. Three deliveries were made this year, all were offloaded by military men and women from Patuxent Naval Air Station.

Approximately **500** volunteers contributed to the success of the program, without them the food would not get offloaded, warehoused, loaded again when pantries pick it up or distributed to families facing food insecurity.



Volunteers from a food pantry pick up food needed to stock their shelves to allow them to meet the demand for food.

TRI-COUNTY AMERICORPS SERVICE PROJECT



The Tri-County AmeriCorps Service Project (TCASP) entered its fourteenth year at the agency, operating with Corporation for National and Community Service, state and local funds.

- 20 AmeriCorps members served during the year at 10 different host-sites
- AmeriCorps members provided 13,317 hours of direct service

They served in full-time, half-time, quarter-time and education award only positions. All increased the capacity of their host-sites to provide services. Each of them gained valuable experience and knowledge while providing civic service. Members were eligible for an education award upon completion of their service for use by themselves or a family member.

AmeriCorps members served in various positions to meet the needs of both their host-site and the communities they serve. Positions filled by the AmeriCorps project included Community Support Specialist Trainee at Freedom Landing, Assistant Program Coordinator at On Our Own of St. Mary's County, Volunteer Coordinator and Fundraising Assistant at Walden-Sierra, Meal-on-Wheels Outreach Coordinator at St. Mary's Dept. of Aging and Human Services, and Community Outreach Coordinator at St. Mary's Community Development Corporation. Great Mills High School students also worked in the College Access Program

SMTCCAC's programs also benefited from their service. Two members provided customer service to clients in the Office of Home Energy Programs, one served in the Weatherization and Housing Counseling programs.

SENIOR COMPANION PROGRAM

An amazing group of low-income seniors, age 55 and older, provided



one-on-one volunteer service to frail, elderly and/or disabled persons. They gave special attention and care to their clients and in many cases respite and piece of mind to primary caregivers.

The Senior Companions' contributions in the lives of persons with limited opportunities for interaction and companionship cannot be overstated. The service provided by these volunteers reduced the isolation many homebound older persons feel and gave the Senior Companions a sense of purpose. Primary caretakers were able to carry on with their daily routines without being concerned about their loved ones.

	Volunteers	Hours	Clients Served
Calvert	13	9,922	26
Charles	31	20,876	37
St. Mary's	28	24,145	39

Companions benefited from the camaraderie and sense of purpose they felt. The stipends they received for their service helped them close gaps in their household budget. The monthly in-service training covered topics that fostered their safety and economic stability.

SOUTHERN MARYLAND AREA RURAL TRANSPORTATION

Southern Maryland Area Rural Transportation, also known as SMART, transported **51** public mental health consumers as specified in the contract with the Charles County Health Department. Consumers were provided **619 round trips** to and from their homes and mental health appointments or pharmacies, allowing them to maintain themselves in a healthy state. The contract with Charles County Health Department ended in April 2013.

- **17 youth**, participants of the **Charles County Juvenile Drug Court System**, were transported by SMART to activities important for them to become and remain successful in the community.
- **27 adults**, participants of **Charles County Family Drug Court** were also transported to services important to their success and reunifications with their children and other family members.

EMPLOYEE OF THE YEAR



Donald Busl

Don, as he is known around the agency, is committed to the agency and the success of the students he instructs in SMTCCAC's Maryland Higher Education approved Commercial Driver's License Training Program.

He is vigilant for changes in MVA testing procedures. When he discovers changes have occurred, he modifies his instruction to cover those areas ensure that students are prepared when presented for testing.

Don takes color photos of training vehicle parts so that his students are able to study for their pre-trip away from class. All of his students rave about his ability as a CDL instructor.

Don goes over and beyond to make things work to benefit the agency and the success of the CDL Training Program.

VOLUNTEER OF THE YEAR



**Brian Jeffrey Whittinghill
and SMTCCAC President**

Brian Whittinghill has volunteered with **The Emergency Food Assistance Program** since he was stationed as an air traffic controller at Patuxent Naval Air Station in 2007. In fact, he has volunteered at every food distribution since then, even fitting volunteerism after he left the military after 14 years of service.

Each food distribution requires moving tens of thousands of pounds of USDA commodity food and spans over the course of three days.

Brian has led the other volunteers by example. He is usually the first to arrive and the last to leave at food distributions. In constant motion - unloading, loading, adjusting items in the warehouse, sweeping - whatever is needed to get the job done.

Incredibly reliable, hard-working and full of good humor all describe Brian. He has been key to the success of the program over the past five years. He is a unique and valued volunteer!

Statement of Financial Position

June 30, 2013

Assets

Current Assets

	<u>2013</u>	<u>2012</u>
Cash and Cash Equivalents	\$ 402,622	429,557
Contracts and Grants Receivable	1,172,020	1,109,439
Other Receivables	39,232	51,648
Prepaid Expenses	<u>69,872</u>	<u>52,491</u>
Total Current Assets	1,683,746	1,643,135

Non-Current Assets

Due From Affiliates and Related Parties	5,999,460	5,832,324
Notes Receivable and Accrued Interest	25,084	49,955
Investment in Limited Partnerships	288,595	288,595
Property Held for Development	128,226	128,226
Fixed Assets, net	<u>1,335,682</u>	<u>1,507,283</u>
Total Non-Current Assets	7,777,047	7,806,383

Liabilities and Net Assets

Liabilities

Accounts Payable and Other Accrued Expenses	\$ 104,389	137,638
Accrued Liabilities	421,770	494,040
Current Position Notes Payable	154,377	152,552
Other Liabilities	<u>302,969</u>	<u>47,574</u>
Total Current Liabilities	983,505	831,804

Long-Term Liabilities

Due to Affiliates and Related Parties	620,359	620,359
Long-Term Portion of Notes Payable	906,149	938,877
Deferred Loan Payable	281, 103	278,480
Total Long -Term Liabilities	<u>1,807,611</u>	<u>1,837,716</u>

Total Liabilities

2,791,116 2,669,520

Net Assets

Unrestricted Net Assets	2,922,096	2,495,584
Temporarily Restricted Net Assets	3,747,581	4,284,414
Total Net Assets	<u>6,669,677</u>	<u>6,779,998</u>

Total Liabilities and Net Assets

9,460,793 9,449,518

Southern Maryland Tri-County Community Action Committee, Inc.

***P.O. Box 280
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Community Partner



CFC # 62038