



Annual Report 2020 2021



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**Southern Maryland Tri-County
Community Action Committee, Inc.**

Serving Our Community Since 1967

President's Message

The Board and staff have continued to focus on the “Mission” of the agency by providing the services outlined in this year’s Annual Report. We applaud and thank the community, funders and stakeholders for support and resources that have contributed to another successful year. It is again a pleasure to share with you the results of a dedicated team. This report will reflect on the impact of Southern Maryland Tri-County Community Action Committee, Inc. (SMTCCAC) on the thousands of citizens whose lives we have touched and served.

SMTCCAC, Inc. will continue to implement new programs to combat the challenges of poverty evolved around issues of affordable and safe housing; education and school readiness for our children; care for our fragile/mentally & physically challenged seniors; training for job opportunities; community development; and financial resources for sustainability. As you review this report, I ask that you continue your partnership(s) with us and help develop strategies to expand and reach out to touch additional lives. The end result is a sustainable long-term change that will deliver a better quality of life for the citizens of Southern Maryland.

In 2020, the Head Start Program experienced significant challenges due to the impact of COVID-19. Our classroom model moved to a hybrid platform of in-person and virtual services; and; our parents truly became co-teachers. Despite the negative impacts of Covid-19, we persevered! We transitioned twenty-six (26) rising kindergartens in June 2021; and we stood by our commitment to our children to continue with the learning process through successful partnerships. The agency has continued to excel and focus on “changing lives” and “changing communities”.

Respectfully,

Michael Young

Michael Young, MSW
President/CEO

Letter From The Director

“Our vision is ever Present in Your Community”

Dear Friends of the Tri-County Community,

An advocate for health and safety, and my commitment to service, I found myself working in a head start program as an administrative assistant for a staffing agency in 2007. Little did I know, I was finding my passion- advocating for at risk children and families. My journey has allowed me to see Head Start at the program, regional, state, and national level; and, at the same time allowed me to broaden my professional and personal portfolio.

My tenure at SMTCCAC, Inc. Head Start Program began in January 2021 and continues to evolve. This has truly been a new experience for us as we have had to add to our daily work, the challenges that COVID-19 has created for us, and the families we serve. Nevertheless, I have been fortunate to be surrounded by a team of early childhood professionals and stakeholders who remain committed to making an impact on the lives of the children and families in the communities we serve.

We engaged our children, families, and community to join us in removing the barriers in our community that negatively impact the lives of at-risk families by making comprehensive services accessible to the children and families in our serving area. The services we provide include education, school readiness, mental health, disabilities, nutrition, male involvement, family/parent engagement, oral health, and safety.

Your continued support is crucial for us to have continued success. We look forward to your continued partnership as we strive to make SMTCCAC, Inc. Head Start Program is a great place for staff, children, and the families we serve.

Sincerely,

Toussaint Morgan

Interim Head Start Director

About Us



Southern Maryland Tri-County Community Action Committee, Inc., (SMTCCAC, Inc.) was established in 1965 as a non-profit corporation under the laws of the State of Maryland as a private non-profit corporation. Three (3) men, Ray Shipley, Robert Hall, and George Higgs formed the new corporation. In September of the same year eighteen (18) concerned citizens, six (6) from Calvert County, six (6) from Charles County and six (6) from St. Mary's County were seated as the Agency's first Board of Directors. Two years later, the SMTCCAC Head Start Program was established in (1967) and began providing the following comprehensive services to families with low-income to include: educational, nutritional, family engagement, male involvement, disabilities, health, and mental health services.

SMTCCAC Head Start Program continued to grow and explore opportunities to support the community, and in September 2018, the Early Head Start Program was established, allowing the program to provide comprehensive services to children under the age of three (3).

In September 2019, SMTCCAC Head Start launched the Early Head Start Child Care Partnerships, (EHS-CCP). The EHS-CCP Partnerships combine the strength of childcare centers and Early Head Start programs to offer high quality learning environments for infant and toddler families with low-income. In order to provide comprehensive services to the partnership layers funding.

Currently, SMTCCAC has (4) four EHS-CCP's throughout the tri-county area: Calvert, Charles, and St. Mary's County. The expansion of the Child Care Partnership has increased the SMTCCAC, Inc. funded enrollment to 150 children.

Below you will find the current SMTCCAC, Inc. Head Start Program model:

- Early Head Start Program (0 to 3 years of age)
- Pregnant Mothers program
- Home-based classroom (Birth to 3 years of age)
- On-site 2 year old classroom
- Head Start (3 to 5 years of age)

OUR MISSION is to promote school readiness by a sisting eligible families to improve the social, emotional and cognitive development of the individual child through the support of educational, health, nutritional and community services.

OUR VISION is to promote school readiness by enhancing the social and the cognitive development of children through the provisions of education, health, nutritional, social, and other services to enrolled children and their families.



Head Start and Early Head Start Program

DENTAL

Poor dental health is a major concern among low-income families. Due to the impact of COVID-19, we were unable to provide in-person/on-site dental services for our children and families through our local and regional partners. However, all enrolled children and families were provided with dental supplies (i.e. toothbrush, toothpaste, etc.), health fact sheets/tidbits every 90-days for the FY 2020-2021 school year.

EDUCATION

SMTCCAC, Inc. staff work collectively to ensure that children leave Head Start prepared for kindergarten. The teaching team is trained to fidelity annually on the Creative Curriculum, (CC). The CC is a research-based curriculum that is proven to provide children with age and developmentally appropriate activities and various learning experiences. Our Home Visitors are trained to fidelity in PAT (Parent as Teachers). SMTCCAC believes parents are their child's first teacher and uses Ready Rosie as our Parent Curriculum. Due to the impacts of COVID-19, the teaching team provided instruction using a modified platform of two (2) days in-person and two (2) virtual days. Class sizes for in-person instruction were small and adhered to the CDC guidelines. On June 17, 2021, the program transitioned twenty-two (22) children and families to kindergarten.

HEALTHY MEALS

Health and physical development impact a child's ability to learn in all curriculum areas. Due to the impacts of COVID-19, family style meals were discontinued. Meals were provided to family's through our LEA partner- Charles County Public Schools- to ensure that children and families were able to continue to receive the variety of foods during the pandemic. Basic hygiene practices continued to be a part of the daily curriculum.



Head Start and Early Head Start Program

HEALTH AND SAFETY

The Head Start program emphasizes the importance of early identification of health and/or mental health needs, which, if undetected or untreated, might cause learning difficulties. The program makes every effort to ensure that each child is connected to a doctor or clinic in order to receive a complete age-appropriate health assessment as recommended by his/her physician. Health screenings are performed throughout the school year and SMTCCAC, Inc. follows the guidelines outlined in Early Periodic Screening Diagnosis and Treatments (EPSDT). Due to the impacts of COVID-19, parents were empowered to engage with the children's primary provider as much as social distancing and other guidelines allowed.

We engaged families through our virtual platform and the sharing of resources that empowered them and continued to advocate for the health needs of their children.

MENTAL HEALTH DISABILITIES

SMTCCAC, Inc. believes all children can learn. It is up to the Educator to find out how that child learns. Due to the impacts of COVID-19, in-person assessments were discontinued. However, Family Advocates worked to connect families with community agencies that provided mental health services. Additionally, we informed families of our abilities to support them through our mental health consultant if their needs merited readily available support.

SCHOOL READINESS GOALS

At SMTCCAC, Inc. Head Start School Readiness Goals (SRG) approach means that children are ready for school, families are ready to support their children's learning, and schools are ready for children. One of the ways SMTCCAC, Inc. partners with Charles County Public School (CCPS) is to ensure an effortless transition for students and families. The receiving school is provided a Transport to Kindergarten Form. This form includes individualized information on each child transitioning. To further ensure that transitioning children are prepared for kindergarten, SMTCCAC, Inc. partners with the Judy Center. The Judy Center is a State -wide initiative that prepares children and families for overall school success.

Due to the impacts of COVID-19, our Summer Program was not offered.



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Family Engagement

POLICY COUNCIL

The Policy Council is part of the shared governance team that includes the Board of Directors, program staff, community members, and Parent Committee members. Together the team plans and makes decision to achieve positive outcomes for children and families. Policy Council assists program staff in developing plans, policies and procedures to meet Head Start Performance Standards and address needs in the community. Policy Council members participate on the School Readiness Team, Health Services Advisory Committee, and the Self-Assessment Team. The election of officers for Policy Council is held annually in October.

Special Thank you to our families, parents that have worked tirelessly throughout the FY20–FY21 program year even during the pandemic. Your support is appreciated!

PARENT INVOLVEMENT

Family engagement is a collaborative effort through relationship building among staff, families, community, and children. The relationship is built on mutual respect shared among families and staff for the experiences each brings to the table. SMTCCAC, relationship building starts at the point of entry into the program.

This year Parent Committee spearheaded the first Mother's Day virtual 8-part mini-series in the month of May. Moms' were provided information on financial counseling, home buying, goal planning, fitness, mental health awareness, etc.

For Dad's, the Male Involvement Program sponsored a virtual 8-part mini-series entitled Homeboys' lead by Mr. Ronnie Vanderhorst. Dads were provided with information on parenting, school involvement, family security, self-sufficiency, etc.



Eligible Children Served

Family Demographics Head Start

Families Served78
Two parent families15
Single parent families63

Education

Bachelors degree or higher	6
Associates degree or higher	3
High School or GED24
Less than high school	0
Unspecified45

Employment

Employed11
Unemployed67

Family Demographics Early Head Start/EHS-CCP

Families Served82
Two parent families13
Single parent families69

Education

Bachelors degree or higher13
Associates degree or higher14
High School or GED42
Less than high school	3
Unspecified20

Employment

Employed13
Unemployed69

Child Demographics Head Start

Funded Enrollment68
Children Served87

Ethnicity

Hispanic or Latino origin	4
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Race

American Indian or Alaska native . . .	0
Black or African American69
White	4
Bi-racial or Multi-racial	8
Other	6

Child Demographics Early Head Start/EHS-CCP

Funded Enrollment82
Children Served91

Ethnicity

Hispanic or Latino origin	6
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Race

American Indian or Alaska native28
Black or African American40
White	4
Bi-racial or Multi-racial14
Other	4
Unspecified	1



Child/Family Outcomes

HEALTH OUTCOMES		
	End of Enrollment	
	Number of Children	% of Enrollment
Have Health Insurance	150	98%
Ongoing Source for Medical Care	150	98%
Ongoing Source for Dental Care	150	95%
Have up-to-date immunizations	150	95%



FAMILY OUTCOMES	
Crisis	4
Mental Health Services	0
Adult Education	14
Job Training	17
Substance Abuse Prevention	0
Substance Abuse Treatment	6
Health Education	135
Parenting Education	12
Asset Building	0

Child Outcomes

On March 20, 2020, Governor Hogan's Executive Order required the closing of the Head Start Centers therefore causing a disruption to the agency's normal assessment schedule.

The following data is representative of 60% of students enrolled and shows students' progress during the Fall Teaching Strategies Gold Assessment.

Results are as follows:

Social-Emotional:

27.66% Below
46.81% Meeting
25.53% Exceeding

Language:

31.91% Below
57.45% Meeting
10.64% Exceeding

Literacy:

40.43% Below
25.53% Meeting
34.04% Exceeding

Physical:

14.89% Below
53.19% Meeting
31.91% Exceeding

Cognitive:

34.04% Below
40.43% Meeting
25.53 % Exceeding

Mathematics:

34.04% Below
31.91% Meeting
34.04% Exceeding



Statement of Financial Position

Audited As of 6/30/2020

	<u>2020</u>	<u>2019</u>
ASSETS		
Current Assets		
Cash and Cash Equivalents	119,146.00	248,642.00
Contracts and Grant Receivable	540,377.00	275,125.00
Other Receivables	42,170.00	14,892.00
Prepaid Expenses		
Total Current Assets	<u>701,693.00</u>	<u>538,659.00</u>
Non-Current Assets		
Due from Affiliates and Related Parties	7,397,089.00	7,178,132.00
Investment in Limited Partnerships	218,043.00	218,043.00
Property held for development	128,226.00	128,226.00
Fixed Assets, Net	677,448.00	786,784.00
Total Non-Current Assets	8,420,806.00	8,311,185.00
Total Assets	<u>9,122,499.00</u>	<u>8,849,844.00</u>
TOTAL ASSETS	<u>9,122,499.00</u>	<u>8,849,844.00</u>
LIABILITIES		
Current Liabilities		
Accounts Payable and Other Accrued Expenses	511,873.00	61,718.00
Accrued Liabilities		
Accrued salaries and benefits	238,335.00	233,094.00
Current Portion Notes Payable	73,946.00	45,961.00
Line of Credit	0.00	480,387.00
Refundable Advances	420,907.00	74,546.00
Total Current Liabilities	1,245,061.00	833,988.00
Long-Term Liabilities		
Long-Term Portion of Notes Payable		
Deferred loan payable	1,381,026.00	934,441.00
Total Long-Term Liabilities	1,381,026.00	934,441.00
Total Liabilities	<u>2,626,087.00</u>	<u>1,830,147.00</u>
Net Assets		
Unrestricted (Without Donor Restrictions) Net Assets	6,440,485.00	3,793,248.00
Temporarily (With Donor Restrictions) restricted Net Assets	55,927.00	3,226,449.00
Total Net Assets	<u>6,496,412.00</u>	<u>7,019,697.00</u>
TOTAL LIABILITIES AND NET ASSETS	<u>9,122,499.00</u>	<u>8,849,844.00</u>



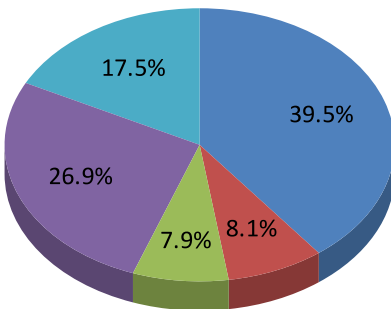
Fiscal Report

Federal: U.S. Dept. of Health & Human Services, Administration for Children & Families
 U.S. Dept. of Agriculture, Child and Adult Care Food Program
State: Maryland State Department of Education
Other: None

Category	FY20 Budget	FY20 Actual Expenditures				FY20 Total	Percent of Total	FY21 Proposed
		HHS	USDA	MSDE				
Personnel	1,208,799	899,606		12,234		911,840	40.66%	1,296,968
Fringe Benefits	349,283	155,806	-	1,501	-	157,307	7.01%	321,218
Equipment	94,000	173				173	0.01%	-
Supplies	285,617	828,502	80,751	2,200	-	911,453	40.64%	146,070
Contractual	377,890	62,447	-	400	-	62,847	2.80%	45,712
Other	343,817	194,484	-	4,758	-	199,242	8.88%	477,225
Total	2,659,406	2,141,017	80,751	21,093	-	2,242,861		2,287,192

Non-Federal Share:

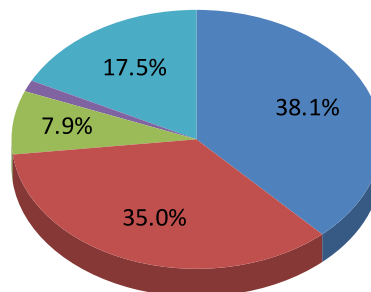
2020 Actual



- Volunteers
- Community Partners
- Space
- Goods/Supplies
- Professional Services

Source	Amount
Volunteers	114,859.03
Community Partners	23,451.27
Space	23,056.38
Goods/Supplies	78,229.85
Professional Services	50,886.35

2021 Budget



- Volunteers
- Community Partners
- Space
- Goods/Supplies
- Professional Services

Source	Amount
Volunteers	205,792.43
Community Partners	189,134.38
Space	42,857.07
Goods/Supplies	7,706.86
Professional Services	94,587.25

Head Start/EHS/CCP were granted an additional funding of \$42,493.00 (COLA), \$90,000.00 (Quality Improvement), and \$131,821.00 (COVID-19) for FY20.

Fiscal training sessions and reports are provided on a continual basis to the Board, Policy Council



Locations

SMTCCAC, Inc. Head Start and Early Head Start Centers

EHS Child Care Partnership Locations

Brawners Head Start and Early Head Start Program

655 Weaver Street
Indian Head, Maryland 20640



J Woodall Head Start Program

10515 Theodore Green Blvd.
White Plains, Maryland 20695



A Child's Journey EHS Child Care Partnership

4 N Prospect Avenue
Indian Head, Maryland 20640



Little Peoples Child Care Center at Jarboe EHS Child Care Partnership

26111 Lexwood Drive,
Lexington Park, Maryland 20653



Inspiring Dreams Learning Center, LLC EHS Child Care Partnership

11695 Doolittle Dr.
Waldorf, Maryland 20602



Visions & Dreams Learning Center, LLC EHS Child Care Partnership

2200 Old Washington Road
Waldorf, Maryland 20601

Meet the Head Start Management Team

Donna Montgomery, Head Start Director

Donna Montgomery is the Director of SMTCCAC Head Start, Early Head Start and CCP Programs. She received her bachelor's degree in Business Administration from Bowie State University, Associates Degree in Business Management from University of D.C. and graduate credits in Early Childhood Education at Trinity University. She has numerous ECE credentials: 90-hour ECE – Preschool, 45-hour Infant/Toddler, Infant/Toddler Bridge, 45-hour School Age and MSDE Administration Training. Her experience in the childcare field extends over 20 years. She has owned and operated her own center, managed full service corporate and back-up centers, in Washington DC, Maryland, and Virginia. She is an advocate for children and committed to the field of Early Childhood Education. Her goals are to raise the bar of Professionalism and to create a “home away from home where a Kid can be a Kid.” She served as the President of Bladensburg Elementary School PTA, as a Substitute Teacher for grades K-6, Coordinator of Children's Church and was instrumental in establishing the Board at Portstowns and Landover Hills Boy's and Girl's Club. She currently is a member of the Charles County Early Childhood Advisory Committee and Maryland Head Start Association.

Toussaint Morgan, Interim Head Start Director

Toussaint Morgan is an experienced professional with over 20 years of experience in Human Services as a subject matter expert in program management, evaluation, administration, compliance, continuous quality improvement, and risk assessment. He is a strong advocate for at risk families and has served in diverse positions administering and consulting Head Start and Early Head Start programs in the DC Metropolitan Area and served as a member Region III TTA system for four years. He has also, served as a Project Officer with the Indian Health Service and senior management positions within the Unity Health Care delivery system in the District of Columbia. He is a graduate of Southern Illinois University at Carbondale and possesses degrees in Healthcare Management and Environmental Health. He is a Qualified Childcare Health Consultant and has numerous military certifications from his career in the United States Navy from which he retired as Medical Service Corps Officer after 22 years of honorable service.

Patrice Davis, Interim Family Advocate Coordinator

Raised in Southern Maryland, Patrice Davis graduated from University of Maryland University College with a master's degree in Criminal Justice with a concentration in Sociology. Mrs. Davis has worked in the community for approximately 13 years. Her background knowledge includes working with individuals from diverse backgrounds (i.e. homeless, mental and/or physical disabilities.) Prior to joining SMTCCAC in 2019, Mrs. Davis was a Residential Advisor for four years at the Maryland Department of Juvenile Services serving male delinquents.

Russell Patterson, Male Involvement and Family Engagement Coordinator

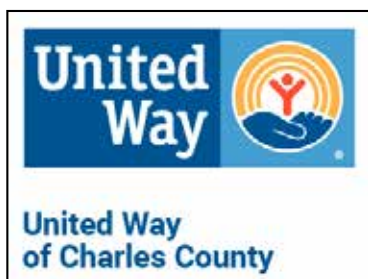
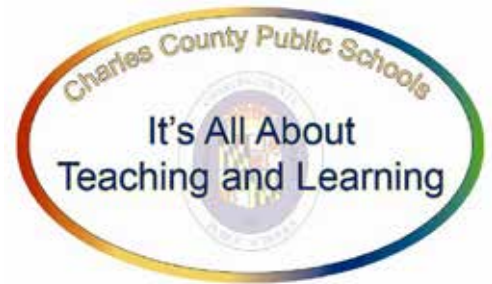
Russell Patterson has a master's degree in Education, Administration, and Supervision from Phoenix University. He was born in Washington DC, has been married for 23 years, and is the father of 2 sons and 6 grandchildren. Presently employed at SMTCCAC, Inc. as the Family Advocate and Male Involvement Coordinator since 12/2018, his career working with families and children extends over 30 years. He has worked at the State of Maryland Juvenile System - Juvenile Counselor, District of Columbia Public School System - Dean of Students, Oakwood University - Dean of Students and Pine Forge Academy - Dean of Students.

Christine Sarigianis, Education/Disabilities Coordinator

Christine Sarigianis has been working in the field of early childhood education for the last 11 years. Starting her career as an Infant toddler teacher she is rooted in the quality teaching practices of the classroom. Earning her master's degree in Early Childhood Education at San Francisco State University allowed Christine to build on her practical knowledge with the developmental theory and the science of brain development. For the past 4 years, Christine has worked with non-profits and Head Start providers to recruit and train new teachers into the field of early childhood education. She is now the Education and Disabilities Coordinator for the SMTCCAC, Inc. Head Start and Early Head Start program, supporting teachers with quality improvement and day to day teaching practice.



Thank You to Our Partners!



Administrative Office

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